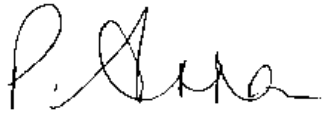


COUNCIL SUMMONS

You are hereby summoned to attend a Meeting of the COUNCIL OF THE CITY AND COUNTY OF SWANSEA to be held in the Council Chamber, Guildhall, Swansea on Thursday, 25 June 2015 at 5.00 pm

The following business is proposed to be transacted:

1. **Apologies for Absence.**
2. **Disclosures of Personal and Prejudicial Interests.** 1 - 2
3. **Minutes.** 3 - 32
To approve and sign as a correct record the Minutes of the Ceremonial and Annual Meetings of Council held on 19 May 2015.
4. **Announcements of the Presiding Member.**
5. **Announcements of the Leader of the Council.**
6. **Public Questions.**
Questions must relate to matters on the open part of the Agenda of the meeting and will be dealt within a 10 minute period.
7. **Public Presentation - Tackling Slavery - The Welsh Perspective.**
8. **Report of the Cabinet Member for Transformation and Performance.**
 - 8.a Councillors Allowances and Expenses 2014-2015. 33 - 38
 - 8.b Membership of Committees. 39 - 40
9. **Report of the Cabinet Member for Communities and Housing.**
 - 9.a Proposed amendments to the Private Sector Housing Renewal and Disabled Adaptations: Policy to Provide Assistance 2012-17 41 - 44
10. **Joint Report of the Presiding Member, Monitoring Officer and Head of Democratic Services.**
 - 10.a Amendments to the Constitution. 45 - 48
 - 10.b Community/Town Councils Standards Sub Committee Merger with Standards Committee. 49 - 56
11. **Councillors' Questions.** 57 - 66
12. **For Information Reports. (Not For Discussion)**
 - 12.a Written Responses to Questions asked at the Last Ordinary Meeting of Council. 67 - 69



Patrick Arran
Head of Legal, Democratic Services & Procurement
Civic Centre
Swansea
Tuesday, 16 June 2015
To: All Members of the Council

Disclosures of Interest

To receive Disclosures of Interest from Councillors and Officers

Councillors

Councillors Interests are made in accordance with the provisions of the Code of Conduct adopted by the City and County of Swansea. You must disclose orally to the meeting the existence and nature of that interest.

NOTE: You are requested to identify the Agenda Item / Minute No. / Planning Application No. and Subject Matter to which that interest relates and to enter all declared interests on the sheet provided for that purpose at the meeting.

1. If you have a **Personal Interest** as set out in **Paragraph 10** of the Code, you **MAY STAY, SPEAK AND VOTE** unless it is also a Prejudicial Interest.
2. If you have a Personal Interest which is also a **Prejudicial Interest** as set out in **Paragraph 12** of the Code, then subject to point 3 below, you **MUST WITHDRAW** from the meeting (unless you have obtained a dispensation from the Authority's Standards Committee)
3. Where you have a Prejudicial Interest you may attend the meeting but only for the purpose of making representations, answering questions or giving evidence relating to the business, **provided** that the public are also allowed to attend the meeting for the same purpose, whether under a statutory right or otherwise. In such a case, you **must withdraw from the meeting immediately after the period for making representations, answering questions, or giving evidence relating to the business has ended**, and in any event before further consideration of the business begins, whether or not the public are allowed to remain in attendance for such consideration (**Paragraph 14** of the Code).
4. Where you have agreement from the Monitoring Officer that the information relating to your Personal Interest is **sensitive information**, as set out in **Paragraph 16** of the Code of Conduct, your obligation to disclose such information is replaced with an obligation to disclose the existence of a personal interest and to confirm that the Monitoring Officer has agreed that the nature of such personal interest is sensitive information.
5. If you are relying on a **grant of a dispensation** by the Standards Committee, you must, before the matter is under consideration:
 - i) Disclose orally both the interest concerned and the existence of the dispensation; and
 - ii) Before or immediately after the close of the meeting give written notification to the Authority containing:

- a) Details of the prejudicial interest;
- b) Details of the business to which the prejudicial interest relates;
- c) Details of, and the date on which, the dispensation was granted; and
- d) Your signature

Officers

Financial Interests

1. If an Officer has a financial interest in any matter which arises for decision at any meeting to which the Officer is reporting or at which the Officer is in attendance involving any member of the Council and /or any third party the Officer shall declare an interest in that matter and take no part in the consideration or determination of the matter and shall withdraw from the meeting while that matter is considered. Any such declaration made in a meeting of a constitutional body shall be recorded in the minutes of that meeting. No Officer shall make a report to a meeting for a decision to be made on any matter in which s/he has a financial interest.
2. A "financial interest" is defined as any interest affecting the financial position of the Officer, either to his/her benefit or to his/her detriment. It also includes an interest on the same basis for any member of the Officers family or a close friend and any company firm or business from which an Officer or a member of his/her family receives any remuneration. There is no financial interest for an Officer where a decision on a report affects all of the Officers of the Council or all of the officers in a Department or Service.

CITY AND COUNTY OF SWANSEA

MINUTES OF THE COUNCIL

HELD AT COUNCIL CHAMBER, GUILDHALL, SWANSEA. ON FRIDAY,
15 MAY 2015 AT 2.00 PM

PRESENT: Councillor C Thomas (Lord Mayor) Presided

Councillor(s)	Councillor(s)	Councillor(s)
C Anderson	J E C Harris	H M Morris
J C Bayliss	T J Hennegan	J Newbury
P M Black	C A Holley	B G Owen
J E Burtonshaw	P R Hood-Williams	C L Philpott
M C Child	B Hopkins	T H Rees
A C S Colburn	D H Hopkins	I M Richard
D W Cole	L James	C Richards
A M Cook	Y V Jardine	P B Smith
J P Curtice	J W Jones	R V Smith
A M Day	M H Jones	R J Stanton
P Downing	S M Jones	R C Stewart
C R Doyle	E King	D G Sullivan
V M Evans	A S Lewis	G J Tanner
W Evans	R D Lewis	D W W Thomas
E W Fitzgerald	C E Lloyd	L G Thomas
R Francis-Davies	P Lloyd	L J Tyler-Lloyd
F M Gordon	K E Marsh	G D Walker
J A Hale	P M Meara	T M White

232. **APOLOGIES FOR ABSENCE.**

Apologies for absence were received from Councillors R A Clay, U C Clay, S E Crouch, C Evans, E T Kirchner, D J Lewis, P M Matthews, G Owens, D Phillips, J A Raynor, C M R W D Thomas, M Thomas and L V Walton.

233. **DISCLOSURES OF PERSONAL AND PREJUDICIAL INTERESTS.**

In accordance with the provisions of the Code of Conduct adopted by the City and County of Swansea, no interests were declared.

234. **ELECTION OF LORD MAYOR FOR THE MUNICIPAL YEAR 2015-2016.**

RESOLVED on the motion of Councillor C A Holley, seconded by Councillor M H Jones that Councillor John Newbury be elected to the office of Lord Mayor of the City and County of Swansea for the Municipal Year 2015-2016.

Councillor J Newbury was robed and invested with the Chain of Office of Lord Mayor.

Bernardine Jennings was invested with the Chain of Office of Lady Mayoress.

The Lord Mayor then made and signed a declaration of acceptance of office.

Councillor J Newbury (Lord Mayor) presided

235. INAUGURAL ADDRESS OF THE LORD MAYOR

The Lord Mayor thanked Council for his election and congratulated Councillor Ceinwen Thomas and David Thomas on their successful term of office as Lord Mayor and Consort.

The Lord Mayor, during his address announced that his Chaplin would be the Canon Michael Flook.

He concluded by announcing that the Lord Mayor's charities for his period of office would be Maggie's Centre, Swansea, Forget Me Not Dementia Day Club and Tŷ Hafan.

236. ELECTION OF DEPUTY LORD MAYOR FOR THE MUNICIPAL YEAR 2015-2016.

RESOLVED on the motion of Councillor R C Stewart, seconded by Councillor A S Lewis that Councillor David H Hopkins be elected to the office of Deputy Lord Mayor of the City and County of Swansea for the Municipal Year 2015-2016.

Councillor D H Hopkins was robed and invested with the Chain of Office of Lord Mayor.

Councillor Beverly Hopkins was invested with the Chain of Office of Deputy Lady Mayoress.

The Deputy Lord Mayor then made and signed a declaration of acceptance of office.

237. VOTE OF THANKS TO THE RETIRING LORD MAYOR

RESOLVED on the motion of Councillor J E Burtonshaw, seconded by Councillor R Francis-Davies that the Council's thanks be given to Councillor C Thomas for a successful term of office as Lord Mayor and to David Thomas as Consort.

238. PRESENTATION OF MEDALLIONS TO THE RETIRING LORD MAYOR AND CONSORT

The Lord Mayor presented medallions on behalf of the Council to the retiring Lord Mayor, Councillor C Thomas and to the retiring Consort, David Thomas.

239. **RESPONSE TO THE VOTE OF THANKS BY THE RETIRING LORD MAYOR**

Councillor C Thomas in response to the vote of thanks thanked the Council for its support during her term of office. She also reflected on the many duties during her term as Lord Mayor.

The meeting ended at 2.57 pm

CHAIR

CITY AND COUNTY OF SWANSEA

MINUTES OF THE COUNCIL

HELD AT COUNCIL CHAMBER, GUILDHALL. ON TUESDAY, 19 MAY
2015 AT 5.00 PM

PRESENT:

Councillor(s)	Councillor(s)	Councillor(s)
D W W Thomas	T J Hennegan	P M Meara
C Anderson	C A Holley	B G Owen
J E Burtonshaw	P R Hood-Williams	G Owens
M C Child	B Hopkins	D Phillips
A C S Colburn	D H Hopkins	C L Philpott
D W Cole	L James	J A Raynor
A M Cook	Y V Jardine	T H Rees
S E Crouch	S M Jones	I M Richard
J P Curtice	E J King	R V Smith
N J Davies	E T Kirchner	R C Stewart
P Downing	A S Lewis	G J Tanner
C R Doyle	D J Lewis	M Thomas
V M Evans	C E Lloyd	L G Thomas
W Evans	P Lloyd	L J Tyler-Lloyd
E W Fitzgerald	K E Marsh	G D Walker
F M Gordon	P M Matthews	L V Walton
J A Hale	P N May	T M White

1. **ELECTION OF PRESIDING MEMBER OF COUNCIL FOR THE 2015-2016 MUNICIPAL YEAR.**

A nomination was received for Councillor D W W Thomas. The nomination was proposed and seconded.

RESOLVED that Councillor D W W Thomas be appointed Presiding Member for the Municipal Year 2015-2016.

Councillor D W W Thomas (Presiding Member) Presiding

2. **ELECTION OF DEPUTY PRESIDING MEMBER OF COUNCIL FOR THE 2015-2016 MUNICIPAL YEAR.**

A nomination was received for Councillor J P Curtice. The nomination was proposed and seconded.

RESOLVED that Councillor J P Curtice be appointed Presiding Member for the Municipal Year 2015-2016.

3. **APOLOGIES FOR ABSENCE.**

Apologies for absence were received from Councillors J C Bayliss, P M Black, R A Clay, U C Clay, A M Day, C R Evans, R Francis-Davies, J E C Harris, J W Jones, M H Jones, R D Lewis, H M Morris, C Richards, P B Smith, R J Stanton, D G Sullivan, C Thomas, C M R W D Thomas and N M Woollard.

4. **DISCLOSURES OF PERSONAL AND PREJUDICIAL INTERESTS.**

The Head of Legal, Democratic Services and Procurement gave advice regarding the potential personal and prejudicial interests that Councillors and / Officers may have on the agenda.

The Head of Democratic Services reminded Councillors and Officers that the "Disclosures of Personal and Prejudicial Interests" sheet should only be completed if the Councillor / Officer actually had an interest to declare. Nil returns were not required. Councillors and Officers were also informed that any declarable interest must be made orally and in writing on the sheet.

In accordance with the provisions of the Code of Conduct adopted by the City and County of Swansea no interests were declared.

5. **MINUTES.**

RESOLVED that the Minutes of the:

- 1) Ordinary Meeting of Council held on 28 April 2015 be approved and signed as a correct record.

6. **ANNOUNCEMENTS FROM THE PRESIDING MEMBER AND / OR HEAD OF PAID SERVICE.**

1) Welcome to the New Councillors

The Presiding Member welcomed Councillors Cyril Anderson (Townhill Electoral Ward), Ceri R Evans (Morrison Electoral Ward) and Elliott J King (Cockett Electoral Ward) to Council following their recent elections on 7 May 2015.

2) Meeting following the Annual Meeting of Council

The Presiding Member reminded Councillors that a series of Committee Meetings were scheduled to be held immediately following the close of the Annual Meeting of Council.

3) Amendments / Additions to the Council Bodies Diary

The Presiding Member stated that the following an Amendments / Additions were required to be made to the Council Bodies Diary 2015-2016:

- a) Joint Consultative Committee. Moved from 2 June 2015 to 17 June 2015 at 10.30 am.
- b) Appointments Committee. The following meetings are to be added:
 - i) 1 June 2015 at 9.00 am;
 - ii) 9 June 2015 at 5.00 pm;
 - iii) 10 June 2015 at 2.30 pm;
 - iv) 15 June 2015 at 5.00 pm;
 - v) 16 June 2015 at 9.30 am.
- c) Joint Resilience Committee. The following meetings are to be added:
 - i) 24 July 2015 at 10.00 am (Port Talbot);
 - ii) 30 October 2015 at 10.00 am (Swansea);
 - iii) 12 February 2016 at 10.00 am (Port Talbot);
 - iv) 29 April 2016 at 10.00 am (Swansea).

7. NAMES OF COUNCILLORS THAT THE LEADER OF THE COUNCIL HAS CHOSEN TO BE MEMBERS OF THE CABINET.

The Leader of the Council outlined to Council the names of those Councillors that he had chosen to be members of the Cabinet. He also outlined their Cabinet Portfolios:

Councillors Name	Cabinet Portfolio
Rob C Stewart	Leader Finance & Strategy
Christine Richards	Deputy Leader Services for Children & Young People
Mark C Child	Wellbeing & Healthy City
Will Evans	Anti-Poverty
Robert Francis-Davies	Enterprise, Development & Regeneration
Jane E C Harris	Services for Adults and Vulnerable People
David H Hopkins	Communities & Housing
Clive E Lloyd	Transformation & Performance
Jennifer A Raynor	Education
Mark Thomas	Environment & Transportation

8. **CONSTITUTIONAL MATTERS 2015-2016**

The Monitoring Officer and Head of Democratic Services jointly submitted a report which informed Council of necessary Constitutional matters that needed to be attended to at the Annual Meeting of Council. Such matters would in turn enable the efficient and lawful operation of Council.

The Head of Democratic Services referred to the list of Member Champions and outlined an amended version below:

Member Champion Area	Responsible Councillor
Armed Forces	June E Burtonshaw
Biodiversity	Mark C Child
Carers	Paulette B Smith
Children and Young People (Lead Member for Children and Young People's Services – As defined by the Children Act 2004)	Christine Richards
Councillor Support and Development	Clive E Lloyd
Disabled People	Paul Lloyd
Diversity	Erika T Kirchner
Domestic Abuse	Erika T Kirchner
Gender, Gender Reassignment and Sexual Orientation	John C Bayliss
Health and Wellbeing	Jane E C Harris
Healthy Cities	Mark C Child
Language (including Welsh)	Paul M Meara
Older People	Jan P Curtice
Race, Religion, Belief and Heritage	Yvonne V Jardine
United Nations Convention on the Rights of the Child (UNCRC)	To be confirmed

RESOLVED that:

- 1) The Council Bodies and the Number of Seats allocated to them as listed below be appointed for the Municipal Year 2015-2016:

Council Body (Committees)	Seats
Appeals & Awards	7
Appointments	12
Audit	12
Chief Exec Appraisal & Remuneration	8
Chief Officers Disciplinary	12
Chief Officers Disciplinary Appeals	12
Democratic Services	12
Family Absence Complaints (As per Council 12 August 2014)	-
Business & Admin CAC	13

Minutes of the Council (Tuesday, 19 May 2015)
Cont'd

Communities CAC	13
Economy & Investment CAC	13
Engagement & Inclusion CAC	13
Services CAC	13
JCC	7
General Licensing	12
<i>General Licensing Sub</i>	3
Statutory Licensing	12
<i>Statutory Licensing Sub</i>	3
Pension Fund	6
Planning	12
Scrutiny Programme	16
Standards <i>(4 Councillors and 5 Independent Members).</i>	9
<i>Community / Town Councils Standards Sub (3 Community / Town Council Councillors and 4 Independent Members).</i>	7
West Glamorgan Archives	5
Panels, Forums, Groups etc	
Admissions Panel	6
Armed Forces Community Covenant Signatories Panel	1
Challenge Panel	12
External Funding Panel	10
LA Governor Panel	12
Standards Cttee Vacancy Panel	3
Trustees Panel	17
West Wales Valuation Tribunal Joint Appointments Panel	2
Community / Town Councils Forum	12
Corporate Parenting Forum	10
Gower AONB Partnership Group	6
<i>Sustainable Development Fund Panel</i>	2
<i>Sustainable Development Fund Appeal Panel</i>	1
Gypsy Traveller Liaison Forum	8
Swansea Student Liaison Forum (SSLF)	23
<i>SSLF Residents Group Meeting</i>	9
Constitution Working Group	9
Development Advisory Group (DAG)	3
Social Services Rota Visits Group	15
Local Pension Board	TBC

2) The following positions be paid a Civic Salary:

- a) Lord Mayor;
- b) Deputy Lord Mayor.

- 3) The Civic Salary for the Lord Mayor be set at Band a) which the Independent Remuneration Panel for Wales (IRPW) has set at £24,000;
- 4) The Civic Salary for the Deputy Lord Mayor be set at Band a) which the Independent Remuneration Panel for Wales (IRPW) has set at £18,000;
- 5) A Presiding Member and Deputy Presiding Member be established and that they Chair Council Meetings. These posts will not receive a Senior Salary;
- 6) The following positions be paid a Senior Salary:
 - i) Leader of the Council;
 - ii) Deputy Leader of the Council;
 - iii) Cabinet Members x 8;
 - iv) Chair of Business & Admin Cabinet Advisory Committee;
 - v) Chair of Communities Cabinet Advisory Committee;
 - vi) Chair of Economy & Investment Cabinet Advisory Committee;
 - vii) Chair of Engagement & Inclusion Cabinet Advisory Committee;
 - viii) Chair of General Licensing Committee;
 - ix) Chair of Planning Committee;
 - x) Chair of Scrutiny Programme Committee
 - xi) Chair of Services Cabinet Advisory Committee.
- 7) The terms of reference of the Planning Committee be added to as outlined in **Appendix E** of the report;
- 8) The Independent Remuneration Panel for Wales (IRPW) determination that the Leader of the Largest Opposition Political Group must be paid a Senior Salary (subject to the 10% rule) be noted;
- 9) The Committees listed in **Appendix C** of the report be exempted from the Local Government (Committees and Political Groups) Regulations 1990 and other relevant legislation for the Municipal Year 2015-2016 in order to allow greater representation from the Opposition Political Groups;
- 10) Councillors be allocated to serve on Council Bodies in line with nominations received from the Political Groups as outlined in **Appendix 1** to these minutes;
- 11) The adoption of the Council Constitution which may be viewed at www.swansea.gov.uk/constitution be reaffirmed including any amendments made at this meeting;
- 12) The Council Bodies Diary 2015-2016 as listed in **Appendix G** of the report be confirmed and adopted;
- 13) Councillor P M Meara be elected as Chair of the Democratic Services Committee;

- 14) Those Co-opted Members eligible for Co-opted Member payments be paid a maximum of 20 full days per Municipal Year;
- 15) The Councillors Handbook which may be viewed at www.swansea.gov.uk/CllrsHandbook be reaffirmed subject to any necessary changes being made by the Head of Democratic Services following Council's decision to create a single Planning Committee;
- 16) The information list presented by the Leader of the Council, detailing the Councillors representation on Outside Bodies be noted;
- 17) Any consequential amendments to the Council Constitution as a result of this report be carried out.

9. **WLGA PEER REVIEW ACTION PLAN. (FOR INFORMATION)**

The Transformation and Performance Cabinet Member submitted a report a for information report setting out the Action Plan and progress to date in response to the Welsh Local Government Association (WLGA) Peer Review.

10. **COMMON SEAL.**

RESOLVED that the Common Seal be affixed to any document necessary to carry into effect any resolution passed or confirmed at meetings during the previous municipal year.

11. **APPENDIX 1 "COUNCILLORS ALLOCATED TO SERVE ON COUNCIL BODIES IN LINE WITH NOMINATIONS RECEIVED FROM THE POLITICAL GROUPS"**

COUNCIL (72)

Councillors:

Cyril Anderson	Erika T Kirchner
John C Bayliss	Andrea S Lewis
Peter M Black	David J Lewis
June E Burtonshaw	Richard D Lewis
Mark C Child	Clive E Lloyd
Bob A Clay	Paul Lloyd
Uta C Clay	Keith E Marsh
Anthony C S Colburn	Penny M Matthews
David W Cole	Peter N May
Ann M Cook	Paul M Meara
Sybil E Crouch	Hazel M Morris
Jan P Curtice	John Newbury
Nick J Davies	Byron G Owen
A Mike Day	Geraint Owens
Phil Downing	David Phillips
C Ryland Doyle	Cheryl L Philpott

Minutes of the Council (Tuesday, 19 May 2015)
Cont'd

Ceri R Evans	Jennifer A Raynor
V Mandy Evans	T Huw Rees
William Evans	Ioan M Richard
E Wendy Fitzgerald	Christine Richards
Robert Francis-Davies	Paulette B Smith
Fiona M Gordon	Robert V Smith
Joe A Hale	R June Stanton
Jane E C Harris	Rob C Stewart
Terry J Hennegan	D Gareth Sullivan
Chris A Holley	Gloria J Tanner
Paxton R Hood-Williams	Ceinwen Thomas
Beverly Hopkins	C Miles R W D Thomas
David H Hopkins	Des W W Thomas
Lynda James	Mark Thomas
Yvonne V Jardine	L Graham Thomas
Andrew J Jones	Linda J Tyler-Lloyd
Jeff W Jones	Gordon D Walker
Mary H Jones	Lesley V Walton
Susan M Jones	T Mike White
Elliott J King	Neil M Woollard

CABINET (10)

Labour Councillors:

Mark C Child	Clive Lloyd
William Evans	Jennifer A Raynor
Robert Francis-Davies	Christine Richards (Deputy Leader)
Jane E C Harris	Rob C Stewart (Leader)
David H Hopkins	Mark Thomas

APPEALS & AWARDS (7)

Labour Councillors: 5

June E Burtonshaw	Hazel M Morris
Jan P Curtice	Des W W Thomas
Joe A Hale	

Liberal Democrats Councillor: 1

Richard D Lewis	
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Independent Councillor: 1

Keith E Marsh	
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APPOINTMENTS COMMITTEE (12)

Labour Councillors: 8

David W Cole	Clive E Lloyd
Jan P Curtice	Christine Richards
Robert Francis-Davies	Rob C Stewart
Andrea S Lewis	

Liberal Democrat Councillors: 2

Chris A Holley	Mary H Jones
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Independent Councillor: 1

E Wendy Fitzgerald	
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Conservative Councillor: 1

Anthony C S Colburn	
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Note: Not more than half of the Members of this Committee are to be Members of Cabinet.

AUDIT COMMITTEE (12)

Lay Member:	Term of Office:
Mr Alan M Thomas	27.11.12 – 04.05.2017

Labour Councillors: 8

Cyril Anderson	David Phillips
John C Bayliss	Robert V Smith
Bob A Clay	Des W W Thomas
Geraint Owens	Lesley V Walton

Liberal Democrat Councillors: 2

Jeff W Jones	Paul M Meara
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Independent Councillor: 1

Lynda James	
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Conservative Councillor: 1

Paxton R Hood-Williams	
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CHIEF EXECUTIVES APPRAISAL & REMUNERATION COMMITTEE (8)

Labour Councillors: 5

Mark C Child	Robert C Stewart
Clive E Lloyd	Mark Thomas
Christine Richards	

Liberal Democrat Councillor: 1

Chris A Holley	
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Independent Councillor: 1

E Wendy Fitzgerald	
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Conservative Councillor: 1

Paxton R Hood-Williams	
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CHIEF OFFICERS DISCIPLINARY COMMITTEE (12)

Labour Councillors: 7

June E Burtonshaw	Byron G Owen
Mark C Child	Penny M Matthews
Jan P Curtice	Des W W Thomas
Phil Downing	

Liberal Democrat Councillors: 2

Mary H Jones	L Graham Thomas
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Independent Councillor: 2

E Wendy Fitzgerald	D Gareth Sullivan
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Conservative Councillor: 1

Anthony C S Colburn	
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CHIEF OFFICERS DISCIPLINARY APPEALS COMMITTEE (12)

Labour Councillors: 9

John C Bayliss	Clive E Lloyd
Sybil E Crouch	Christine Richards
William Evans	Robert V Smith
Joe A Hale	Robert C Stewart
Erika T Kirchner	

Liberal Democrat Councillor: 1

Cheryl L Philpott	
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Independent Councillor: 1

D Gareth Sullivan	
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Conservative Councillor: 1

Paxton R Hood-Williams	
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DEMOCRATIC SERVICES COMMITTEE (12)

Labour Councillors: 8

Bob A Clay	Andrea S Lewis
J P Curtice	David J Lewis
Nick J Davies	Geraint Owens
Erika T Kirchner	Lesley V Walton

Liberal Democrat Councillors: 2

Jeff W Jones	Paul M Meara (Chair)
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Independent Councillor: 1

Keith E Marsh	
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Conservative Councillor: 1

Anthony C S Colburn	
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For Information Only:

Councillor C E Lloyd	Cabinet Member for Transformation & Performance
Councillor M H Jones	Chair of Scrutiny Programme Committee

PLANNING COMMITTEE (12)

Labour Councillors: 8

John C Bayliss (Vice-Chair)	Andrea S Lewis
David W Cole	Paul Lloyd (Chair)
Ann M Cook	Des WW Thomas
Erika T Kirchner	T Mike White

Liberal Democrat Councillors: 2

Mary H Jones	Cheryl L Philpott
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Independent Councillors: 1

Ioan M Richard	
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Conservative Councillor: 1

Anthony C S Colburn	
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Note: Quorum for this Committee is 6 Councillors

JOINT CONSULTATIVE COMMITTEE (7)

Labour Councillors: 5

V Mandy Evans	Andrea S Lewis
Joe A Hale	M Thomas
C E Lloyd	

Liberal Democrat Councillor: 1

Mary H Jones

Independent Councillor: 1

Ioan M Richard

GENERAL LICENSING COMMITTEE (12)

Labour Councillors: 8

Ann M Cook	V Mandy Evans
David W Cole	Paul Lloyd
Jan P Curtice	Penny M Matthews
Phil Downing	Hazel M Morris

Liberal Democrat Councillors: 2

Cheryl L Philpott	T Huw Rees
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Independent Councillor: 1

Keith E Marsh	
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Conservative Councillor: 1

Anthony C S Colburn	
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STATUTORY LICENSING COMMITTEE (12)

Labour Councillors: 8

Ann M Cook	V Mandy Evans
David W Cole	Paul Lloyd
Jan P Curtice	Penny M Matthews
Phil Downing	Hazel M Morris

Liberal Democrat Councillors: 2

Cheryl L Philpott	T Huw Rees
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Independent Councillor: 1

Keith E Marsh	
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Conservative Councillor: 1

Anthony C S Colburn	
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GENERAL LICENSING SUB COMMITTEE (3)

Note – Councillors called on a rota basis.

Labour Councillors: 8

Ann M Cook	V Mandy Evans
David W Cole	Paul Lloyd
Jan P Curtice	Penny M Matthews
Phil Downing	Hazel M Morris

Liberal Democrat Councillors: 2

Cheryl L Philpott	T Huw Rees
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Independent Councillor: 1

Keith E Marsh	
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Conservative Councillor: 1

Anthony C S Colburn	
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STATUTORY LICENSING SUB COMMITTEE (3)

Note – Councillors called on a rota basis.

Labour Councillors: 8

Ann M Cook	V Mandy Evans
David W Cole	Paul Lloyd
Jan P Curtice	Penny M Matthews
Phil Downing	Hazel M Morris

Liberal Democrat Councillors: 2

Cheryl L Philpott	T Huw Rees
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Independent Councillor: 1

Keith E Marsh	
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Conservative Councillor: 1

Anthony C S Colburn	
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STANDARDS COMMITTEE (4)

Labour Councillors: 3

Joe A Hale	Clive E Lloyd
Phil Downing	

Liberal Democrat Councillor: 1

L Graham Thomas	
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Name	Term of Office	Name	Term of Office
Jill Burgess	19.10.2012 to 18 10.2018	Jennifer Gomes*	05.12.2008 to 04.12.2016
Gareth Evans	01.04.2015 to 31.03.2021	Margaret Williams	01.04.2015 to 31.03.2021
Meirion Howells*	01.08.2008 to 31.07.2016		

NOTE:

1. * Denotes that the **period of office cannot be extended further**.
2. The **term of office for Independent Members** can be for not less than 4 nor more than 6 years. They can be reappointed for one further consecutive term but that term cannot be for more than 4 years.
3. **Members of the Local Authority** who are members of the Standards Committee will have a term of office of no more than 4 years or ending at the next ordinary local government election following their election, whichever is the shorter.
4. The Standards Committee **shall not sit if the Independent Members are outnumbered by Councillors**. A Councillor shall remove him/herself from the meeting in order for the business to be transacted.

WEST GLAMORGAN ARCHIVES COMMITTEE (5)

Mr D Byron Lewis (HM Lord Lieutenant) (Chair)

Labour Councillors: 4

Elliott J King	Ceinwen Thomas
Robert V Smith	

Independent Councillor: 1

Keith E Marsh

Liberal Democrat: 1

John Newbury

NEATH PORT TALBOT COUNTY BOROUGH COUNCIL

Des W Davies	Peter A Rees
Janice Dudley	Annette Wingrave
Mike L James	

NON VOTING ADDITIONAL MEMBERS

Charlotte Hodgson	Diocese of Llandaff
Andrew Dulley	Diocese of Swansea & Brecon
Dr L Miskell	University College, Swansea
Mrs Janet L. Watkins	Neath Antiquarian Society
Vacancy	Magistrates Court Committee

ADMISSIONS PANEL (6)

Labour Councillors: 4

Bob A Clay	Elliott J King
Ceri R Evans	Ceinwen Thomas

Liberal Democrat Councillor: 1

A Mike Day	
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Independent Councillor: 1

Susan M Jones	
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ARMED FORCES COMMUNITY COVENANT SIGNATORIES PANEL

Labour Councillors: 1

June E Burtonshaw

CHALLENGE PANEL (12)

Labour Councillors: 6

Bob Clay	Geraint Owens
Uta C Clay	Paulette B Smith
Nick J Davies	Neil M Woollard

Liberal Democrat Councillors: 2

Chris A Holley	L Graham Thomas
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Independent Councillor: 2

E Wendy Fitzgerald	
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Conservative Councillor: 1

Paxton R Hood-Williams	
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GOWER AONB PARTNERSHIP GROUP (6)

Labour Councillors: 4

Mark C Child	P Lloyd (Chair)
Jan P Curtice	Jane E C Harris

Liberal Democrat Councillor: 1

Richard D Lewis	
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Independent Councillor: 1

Keith E Marsh	
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GOWER AONB SUSTAINABLE DEVELOPMENT FUND PANEL

Labour Councillors: 2

David W Cole	Paul Lloyd
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LA GOVERNOR PANEL (12)

Independent Chair – Mr J Bowen (Non Voting except for casting vote)

Labour Councillors: 8

Cyril Anderson	Ceri R Evans
Bob A Clay	Paulette B Smith
David Cole	Ceinwen Thomas
Ann M Cook	T Mike White

Liberal Democrat Councillors: 2

Jeff W Jones	Cheryl L Philpott
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Independent Councillor: 1

D Gareth Sullivan	
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Conservative Councillor: 1

Linda Tyler-Lloyd	
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LDP ADVISORY GROUP (12)

Labour Councillors: 8

Paul Lloyd (Vice Chair)	Andrew J Jones
Robert Francis-Davies (Chair)	Penny M Matthews
David J Lewis	Des W W Thomas
Yvonne V Jardine	Lesley V Walton

Liberal Democrat Councillors: 2

Chris A Holley	Jeff W Jones
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Independent Councillor: 1

E Wendy Fitzgerald	
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Conservative Councillor: 1

Anthony C S Colburn	
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PENSION FUND COMMITTEE (6)

Labour Councillors: 4

Phil Downing	Rob C Stewart (Chair)
Clive E Lloyd	Mark Thomas

Liberal Democrat Councillor: 1

John Newbury	
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Independent Councillor: 1

D Gareth Sullivan	
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Co-opted Neath Port Talbot Councillor: 1

Peter A Rees	
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Social Services ROTA VISITS (15)

Labour Councillors: 9

Uta C Clay	Beverley Hopkins
V Mandy Evans	David J Lewis
Elliott J King	Paul Lloyd
Jane E C Harris	Paulette B Smith
Terry J Hennegan	

Liberal Democrat Councillors: 3

Chris A Holley	Richard D Lewis
Cheryl L Philpott	

Independent Councillor: 1

Susan M Jones	
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Conservative Councillor: 1

Linda J Tyler-Lloyd	
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STANDARDS COMMITTEE VACANCY PANEL (5)

Labour Councillors: 2

Joe A Hale	Andrea S Lewis
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Liberal Democrat Councillor: 1

Mary H Jones	
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Lay Member: 1

Peter Jones (Chair)

Community Councillor: 1

Phil Crayford

TRUSTEES PANEL (17)

Labour Councillors: 11

V Mandy Evans	Christine Richards
William Evans	Paulette B Smith
Jane E C Harris	Gloria J Tanner
Yvonne Jardine	Mark Thomas
David J Lewis	Lesley V Walton
Hazel M Morris	

Liberal Democrat Councillors: 3

Chris A Holley	John Newbury
Jeff W Jones	

Independent Councillors: 2

D Gareth Sullivan	Gordon D Walker
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Conservative Councillors: 1

C Miles R W D Thomas	
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**WEST WALES VALUATION TRIBUNAL
JOINT APPOINTMENTS PANEL (2)**

Labour Councillors:

Robert Francis-Davies	Paul Lloyd
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CONSTITUTION WORKING GROUP (9)

Councillors

Labour Councillors: 3

Rob Stewart	Presiding Member of Council
Christine Richards	

Liberal Democrat Councillors: 2

Chris A Holley	Mary H Jones
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Independent Councillors: 2

E Wendy Fitzgerald	D Gareth Sullivan
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Conservative Councillors: 2

Anthony C S Colburn	Paxton R Hood-Williams
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COMMUNITY / TOWN COUNCILS FORUM (12)

Labour Councillors: 12

Mark C Child	Paul Lloyd
William Evans	Jennifer A Raynor
Robert Francis-Davies	Mark Thomas
Jane E Harris	Christine Richards
David H Hopkins	Rob C Stewart
Clive E Lloyd	Penny M Matthews

Associated Organisations:

Paul Egan	One Voice Wales
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CORPORATE PARENTING FORUM (10)

Labour Councillors: 7

Jan P Curtice	Erika T Kirchner
V Mandy Evans	Hazel M Morris
Ceri R Evans	Jennifer A Raynor
Jane E C Harris	

Liberal Democrat Councillor: 1

Paul M Meara	
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Independent Councillor: 1

Susan M Jones	
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Conservative Councillor: 1

Linda J Tyler-Lloyd	
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GYPSY TRAVELLER LIAISON FORUM (8)

Councillors

Cyril Anderson	David H Hopkins
Uta C Clay	Penny M Matthews
Ann M Cook	

Liberal Democrat Councillor: 1

Jeff W Jones	
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Independent Councillor: 1

Gordon D Walker	
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Conservative Councillor: 1

Anthony C S Colburn	
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SWANSEA STUDENT LIAISON FORUM

Councillors

Cabinet Members	M C Child	D H Hopkins
Castle Electoral Ward Members	S E Crouch	E T Kirchner
	F M Gordon	D Phillips
Gorseinon Electoral Ward Member	D J Lewis	
Killay North Electoral Ward Member	M H Jones	
Kingsbridge Electoral Ward Member	W Evans	
Loughor Lower Electoral Ward Member	C Richards	
Loughor Upper Electoral Ward Member	R V Smith	
Oystermouth Electoral Ward Member	A C S Colburn	
Uplands Electoral Ward Members	J C Bayliss	N M Woollard
	N J Davies	PM May
Sketty Electoral Ward Members	R J Stanton	C L Philpott
	A M Day	P M Meara
	T H Rees	
Townhill Electoral Ward Members	Vacancy	L V Walton
	D H Hopkins	
St Thomas Electoral Ward Members	J A Hale	C E Lloyd

SWANSEA STUDENT LIAISON FORUM – RESIDENTS GROUP MEETING

Councillors

Cabinet Members	M C Child	D H Hopkins
Castle Electoral Ward Members	S E Crouch	E T Kirchner
	F M Gordon	D Phillips
Gorseinon Electoral Ward Member	D J Lewis	
Killay North Electoral Ward Member	M H Jones	
Kingsbridge Electoral Ward Member	W Evans	
Loughor Lower Electoral Ward Member	C Richards	
Loughor Upper Electoral Ward Member	R V Smith	
Oystermouth Electoral Ward Member	A C S Colburn	
Uplands Electoral Ward Members	J C Bayliss	N M Woollard
	N J Davies	P M May
Sketty Electoral Ward Members	R J Stanton	C L Philpott
	A M Day	P M Meara
	T H Rees	
Townhill Electoral Ward Members	Vacancy	L V Walton
	D H Hopkins	
St Thomas Electoral Ward Members	J A Hale	C E Lloyd

SWANSEA STUDENT LIAISON FORUM – OPERATIONAL GROUP MEETING

Councillors

Cabinet Members	M C Child	D H Hopkins
Castle Electoral Ward Members	S E Crouch	E T Kirchner
	F M Gordon	D Phillips
Gorseinon Electoral Ward Member	D J Lewis	
Killay North Electoral Ward Member	M H Jones	
Kingsbridge Electoral Ward Member	W Evans	
Loughor Lower Electoral Ward Member	C Richards	
Loughor Upper Electoral Ward Member	R V Smith	
Oystermouth Electoral Ward Member	A C S Colburn	
Uplands Electoral Ward Members	J C Bayliss	N M Woollard
	N J Davies	P M May
Sketty Electoral Ward Members	R J Stanton	C L Philpott
	A M Day	P M Meara
	T H Rees	
Townhill Electoral Ward Members	Vacancy	L V Walton
	D H Hopkins	
St Thomas Electoral Ward Members	J A Hale	C E Lloyd

SCRUTINY PROGRAMME COMMITTEE (16)

Labour Councillors: 11

R A Clay	T J Hennegan
A M Cook	D J Lewis
D W Cole	G Owens
S E Crouch	R V Smith
J P Curtice	G J Tanner
N J Davies	

Liberal Democrat Councillors: 3

M H Jones	P M Meara
J W Jones	

Independent Councillor: 1

E W Fitzgerald	
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Conservative Councillor: 1

A C S Colburn	
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Co-opted Members:

Name	Term of Office
David Anderson-Thomas	14.03.2014 – 13.03.2017
Sarah Joiner	08.07.2013 – 07.07.2017

DEVELOPMENT ADVISORY GROUP

City and County of Swansea Representatives

Cllr Rob C Stewart	Leader of the Council & Chair of the Development Advisory Group
Cllr Robert Francis-Davies	Enterprise, Development and Regeneration Cabinet Member
Cllr Mark C Child	Wellbeing and Healthy City Cabinet Member

COMMUNITY / TOWN COUNCILS STANDARDS SUB COMMITTEE

Community / Town Council Members:

Town Councillor Gail John
Community Councillor Philip Crayford
Vacancy

Independent Members:

Jennifer Gomes
Meirion Howells
Vacancy
Vacancy

EXTERNAL FUNDING PANEL (5)

Labour Councillors:

M C Child	C E Lloyd
W Evans	R C Stewart (Chair)
R Francis-Davies	

Observers (Non-Voting Members)

Position	Post Holder(s)
Cabinet Members - Invited by the Chair if he deems the items under discussion are relevant	
Attend for Third Sector Matters Only 2 x Representatives from the Third Sector (To be nominated by the Third Sector Working Group)	Carol Green Mary Lithgoe
Attend for Community Action Transformation Fund Matters Only 1 x Representative of Community / Town Council (C/T C) (The Clerk of the relevant Community / Town Council shall be invited to submit comments and on occasion the Chair of the C/T Council or Deputy shall be invited to attend)	Mainly comments only via e-mail however relevant Chair is required by the Panel.

BUSINESS AND ADMINISTRATION CABINET ADVISORY COMMITTEE

Labour Councillors: 9

J E Burtonshaw	C Thomas
J A Hale	D W W Thomas
T J Hennegan	L V Walton
G Owens	T M White
B G Owen	

Liberal Democrat Councillors: 2

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Independent Councillor: 1

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Conservative Councillor: 1

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ECONOMY AND INVESTMENT CABINET ADVISORY COMMITTEE

Labour Councillors: 9

J C Bayliss	B G Owen
S E Crouch	G Owens
P Downing	P B Smith
P Lloyd	N M Woollard
P M Matthews	

Liberal Democrat Councillors: 2

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Independent Councillor: 1

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Conservative Councillor: 1

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ENGAGEMENT AND INCLUSION CABINET ADVISORY COMMITTEE

Labour Councillors: 9

J P Curtice	A J Jones
C R Doyle	D J Lewis
F M Gordon	H M Morris
E T Kirchner	L V Walton
Y V Jardine	

Liberal Democrat Councillors: 2

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Independent Councillor: 1

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Conservative Councillor: 1

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COMMUNITIES CABINET ADVISORY COMMITTEE

Labour Councillors: 9

R A Clay	B Hopkins
D W Cole	H M Morris
J P Curtice	A S Lewis
P Downing	G J Tanner
T J Hennegan	

Liberal Democrat Councillors: 2

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Independent Councillor: 1

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Conservative Councillor: 1

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SERVICES CABINET ADVISORY COMMITTEE

Labour Councillors: 9

U C Clay	P Lloyd
A M Cook	R V Smith
N J Davies	G J Tanner
C R Doyle	T M White
V M Evans	

Liberal Democrat Councillors: 2

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Independent Councillor: 1

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Conservative Councillor: 1

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The meeting ended at 5.14 pm

CHAIR

Report of the Head of Democratic Services

Council – 25 June 2015

COUNCILLORS ALLOWANCES & EXPENSES 2014-2015

Purpose: The report presents the amount of allowances and expenses paid to each Councillor and Co-Opted Member during 2014-2015 under the Councillors Allowances Scheme. There is a legal requirement to publish these amounts annually and no later than 31 July.

Report Author: Huw Evans

Legal Officer: Tracey Meredith

Finance Officer: Carl Billingsley

FOR INFORMATION

1. Introduction

- 1.1 The Independent Remuneration Panel for Wales (IRPW) operates under the provisions of the Local Government (Wales) Measure 2011 and the Independent Remuneration Panel for Wales Regulations made under the powers contained in the Measure.
- 1.2 Each year the IRPW must publish an Annual Report which sets out the type and levels of payments that Authorities may or must make available to their Councillors and Co-opted Members. Details of the latest IRPW Annual Report and other information may be viewed on their website. <http://wales.gov.uk/irpwsb/home/?lang=en>
- 1.3 The Councillors Allowances Scheme as laid out in Part 6 of the Council Constitution sets out a framework for the payment of allowances and expenses to Councillors.
- 1.4 Expenses paid represent reimbursement to Councillors for the cost of travel and subsistence they incurred in performing their approved duties.
- 1.5 **Appendix A** refers to amounts paid to the Councillors during 2014-2015.
- 1.6 **Appendix B** shows the total amount paid to its Statutory Co-optees. Statutory Co-optees are defined by the Independent Remuneration Panel for Wales as the Chair of the Standards Committee, Chair of the Community / Town Councils Standards Sub Committee, Co-opted Members of Standards Committee and Education Overview and Scrutiny.

- 1.7 Please note that the Basic, Senior and Civic Salaries were changed by the Independent Remuneration Panel for Wales in their report of February 2014. These changes came into effect at Annual Council on 8 May 2014 and are as follows:

	Prior to 8 May 2014	From 8 May 2014
Basic Salary	£13,175	£13,300
Band 1 Leader	£52,700	£53,000
Band 1 Deputy Leader	£37,100	£37,000
Band 2 Other Executive (Cabinet)	£31,900	£32,000
Band 3 Committee Chairs	£21,900	£22,000
Band 4 Leader of Largest Opposition Group	£21,900	£22,000
Civic Head (Lord Mayor)	£23,715	£24,000
Deputy Civic Head (Deputy Lord Mayor)	£18,445	£19,000

2. Explanation of Headings

- 2.1 **Basic Salary** is paid to Councillors who do not receive a Civic Salary or Senior Salary.
- 2.2 **Civic Salary** is paid to the Lord Mayor and Deputy Lord Mayor only.
- 2.3 **Senior Salary** is paid to the posts identified by Council i.e. Leader of the Council, Deputy Leader of the Council, Cabinet Members, Chairs of Committees. Additionally, the Leader of the Largest Opposition Political Group automatically receives a Senior Salary providing he has 10% of the total number of CCS Councillors within his Political Group.
- 2.4 The **ICT Allowance** is set at a maximum of £800 over a period of 4 years (2013-2017).
- 2.4 The **Broadband and Telephone Allowance** is set at £25 per month, however this amount is split as £15 Broadband per month and £10 Telephone per month.
- 2.5 In addition, qualifying members (Cabinet Members, Chair of Council / Presiding Member and Leader of the Largest Opposition Political Group) also receive a £25 mobile telephone allowance per month. The "Telephone" heading therefore incorporates the total sum being claimed for both the £10 element of the Broadband and Telephone Allowance in addition to any Mobile Telephone Allowance claimed.

- 2.6 **Travel P.card** – these costs relate to any travel costs incurred using the Corporate Purchasing Card (P.card) e.g. rail travel, flights, oyster-card usage, etc.
- 2.7 **Travel ISIS** – these costs are based on Councillors Travel and Subsistence expense claim forms paid under the CCS software system (ISIS).
- 2.8 **Subsistence P.card** – these costs relate to any subsistence costs incurred using the Corporate Purchasing Card (P.card) e.g. hotel accommodation, conference costs, etc.
- 2.9 **Subsistence ISIS** – these costs relate to any claims for subsistence using the Councillors Travel and Subsistence expense claim forms paid under the CCS software system (ISIS).
- 2.10 **Car Parking Permit re-claim** relates to any Councillor who has re-claimed the amount they pay for their Car Parking Permit.
- 2.11 **Attendance Allowance** is paid to Councillors who claim for the reimbursement of necessary costs for the care of dependent children and adults (provided by informal or formal carers).

3. Financial Implications

- 3.1 The amounts payable were paid from within existing budget. The expenses element of the report covers the period 1 April 2014 to 31 March 2015, whilst the Allowances element of the report cover the Municipal year (i.e. Annual Meeting of Council to following years Annual Meeting of Council).

4. Legal Implications

- 4.1 This report is consistent with the provisions of The Local Government (Wales) Measure 2011 and the Independent Remuneration Panel of Wales requirements.

Background Papers: None.

Appendix A: Councillors Allowances & Expenses 2014-2015;

Appendix B: Co-opted Members Allowances & Expenses 2014-2015.

Appendix A

Councillors Allowances & Expenses 2014-2015

Councillor	Allowances							Expenses						Grand Total (TA & TE)	
	Salary			ICT	Broadband	Telephone	Total Allowances (TA)	Travel P.card	Travel ISIS	Subsistence P.card	Subsistence ISIS	Car parking permit re-claim	Attendance Allowance		Total Expenses (TE)
	Basic	Civic	Senior	£	£	£	£	£	£	£	£	£	£		£
Bayliss, John	£ 13,286.86			£ 573.95	£ 180.00	£ 120.00	£ 14,160.81							£ -	£ 14,160.81
Black, Peter Malcolm	£ 13,287.00						£ 13,287.00							£ -	£ 13,287.00
Bradley, Nicholas Stuart	£ 1,125.01		£ 24,089.15			£ 138.33	£ 25,352.49							£ -	£ 25,352.49
Burtonshaw, June Elizabeth	£ 7,156.71		£ 14,755.57		£ 180.00	£ 258.33	£ 22,350.61			£ 145.00				£ 145.00	£ 22,495.61
Child, Mark Clive			£ 31,989.55	£ 339.00	£ 120.00	£ 380.00	£ 32,828.55	£ 645.60	£ 685.52	£ 1,236.60				£ 2,567.72	£ 35,396.27
Clay, Bob	£ 13,286.86			£ 1,008.00	£ 180.00	£ 120.00	£ 14,594.86		£ 288.90					£ 288.90	£ 14,883.76
Clay, Uta	£ 13,286.86			£ 14.00		£ 120.00	£ 13,420.86		£ 502.65					£ 502.65	£ 13,923.51
Colburn, Anthony Charles Saunders	£ 13,286.86						£ 13,286.86		£ 567.00					£ 567.00	£ 13,853.86
Cole, David	£ 13,286.86			£ 157.99	£ 180.00	£ 120.00	£ 13,744.85							£ -	£ 13,744.85
Cook, Ann	£ 13,286.86				£ 180.00	£ 120.00	£ 13,586.86		£ 401.40					£ 401.40	£ 13,988.26
Crouch, Sybil	£ 7,167.20		£ 14,745.08			£ 138.33	£ 22,050.61	£ 8.06						£ 8.06	£ 22,058.67
Curtice, Jan	£ 13,286.86				£ 180.00	£ 120.00	£ 13,586.86		£ 691.95	£ 355.00				£ 1,046.95	£ 14,633.81
Davies, Nick	£ 13,286.86				£ 41.00	£ 27.33	£ 13,355.19							£ -	£ 13,355.19
Davies, William John	£ 13,286.86						£ 13,286.86							£ -	£ 13,286.86
Day, Arthur Michael	£ 4,385.20		£ 14,775.48		£ 180.00	£ 120.00	£ 19,460.68	£ 11.27	£ 182.10					£ 193.37	£ 19,654.05
Downing, Philip *	£ 12,285.79		£ 1,655.91	£ 800.00	£ 180.00	£ 120.00	£ 15,041.70		£ 1,106.10					£ 1,106.10	£ 16,147.80
Doyle, Christopher Ryland	£ 7,167.20		£ 14,745.00			£ 138.33	£ 22,050.53	£ 104.86		£ 57.92				£ 162.78	£ 22,213.31
Evans, Mandy	£ 6,636.88		£ 10,999.98		£ 75.00	£ 50.00	£ 17,761.86		£ 52.20					£ 52.20	£ 17,814.06
Evans, William	£ 805.63		£ 30,101.44	£ 44.50	£ 180.00	£ 402.64	£ 31,534.21		£ 841.05					£ 841.05	£ 32,375.26
Fitzgerald, Elizabeth Wendy	£ 13,286.86				£ 180.00	£ 120.00	£ 13,586.86							£ -	£ 13,586.86
Francis-Davies, Robert*			£ 27,379.46	£ 800.00	£ 180.00	£ 281.66	£ 28,641.12	£ 162.95	£ 225.01					£ 387.96	£ 29,029.08
Gordon, Fiona	£ 13,286.86			£ 60.00	£ 180.00	£ 120.00	£ 13,646.86		£ 53.10					£ 53.10	£ 13,699.96
Hale, Joe	£ 13,286.86			£ 499.00			£ 13,785.86							£ -	£ 13,785.86
Harris, Cllr Jane	£ 6,119.73		£ 17,244.40	£ 800.00	£ 180.00	£ 281.66	£ 24,625.79		£ 804.60	£ 45.00				£ 849.60	£ 25,475.39
Hennehan, Terry	£ 13,286.86			£ 94.35	£ 180.00	£ 120.00	£ 13,681.21		£ 345.15					£ 345.15	£ 14,026.36
Holley, Christopher			£ 21,990.52	£ 75.00	£ 210.00	£ 440.00	£ 22,715.52		£ 188.55					£ 188.55	£ 22,904.07
Hood-Williams, Paxton Richard	£ 13,286.86				£ 180.00	£ 120.00	£ 13,586.86							£ -	£ 13,586.86
Hopkins, Beverley	£ 13,286.86				£ 180.00	£ 120.00	£ 13,586.86							£ -	£ 13,586.86
Hopkins, David Henry	£ 23,364.13					£ 161.66	£ 23,525.79							£ -	£ 23,525.79
James, Lynda	£ 13,286.86			£ 800.00			£ 14,086.86							£ -	£ 14,086.86
Jardine, Yvonne	£ 13,286.86				£ 180.00	£ 120.00	£ 13,586.86							£ -	£ 13,586.86
Jones, Andrew	£ 13,286.86				£ 180.00	£ 120.00	£ 13,586.86		£ 91.80					£ 91.80	£ 13,678.66
Jones, Jeff William	£ 13,286.86					£ 120.00	£ 13,406.86		£ 252.00					£ 252.00	£ 13,658.86
Jones, Mary Helen	£ 9,640.10		£ 6,032.25	£ 32.50	£ 180.00	£ 120.00	£ 16,004.85		£ 296.10					£ 296.10	£ 16,300.95
Jones, Susan Mary	£ 13,286.86				£ 180.00	£ 120.00	£ 13,586.86		£ 480.60					£ 480.60	£ 14,067.46
Kirchner, Erika Theresa	£ 6,636.88		£ 10,999.98				£ 17,636.86			£ 75.00				£ 75.00	£ 17,711.86
Lewis, Andrea	£ 6,636.88		£ 10,999.98		£ 180.00	£ 120.00	£ 17,936.86		£ 93.60	£ 75.00				£ 168.60	£ 18,105.46
Lewis, David	£ 13,286.86				£ 180.00	£ 120.00	£ 13,586.86							£ -	£ 13,586.86
Lewis, Richard David	£ 13,286.86				£ 180.00	£ 120.00	£ 13,586.86							£ -	£ 13,586.86
Lloyd, Clive	£ 5,528.62		£ 17,835.51		£ 180.00	£ 281.66	£ 23,825.79	£ 163.50		£ 145.25				£ 308.75	£ 24,134.54
Lloyd, Paul	£ 6,958.65		£ 10,491.12		£ 180.00	£ 120.00	£ 17,749.77		£ 503.65					£ 503.65	£ 18,253.42
Marsh, Keith Edmund	£ 13,286.86					£ 120.00	£ 13,406.86			£ 454.05				£ 454.05	£ 13,860.91
Matthews, Penny			£ 21,990.52	£ 94.20	£ 180.00	£ 120.00	£ 22,384.72		£ 284.85					£ 284.85	£ 22,669.57
May, Peter Nicholas	£ 4,433.32			£ 800.00	£ 65.50	£ 43.67	£ 5,342.49							£ -	£ 5,342.49
Meara, Paul Michael	£ 13,286.86				£ 180.00	£ 120.00	£ 13,586.86							£ -	£ 13,586.86
Morris, Hazel Mary	£ 13,286.86				£ 180.00	£ 120.00	£ 13,586.86	£ 19.75						£ 19.75	£ 13,606.61
Newbury, John	£ 1,381.25	£ 16,112.90			£ 180.00		£ 17,674.15		£ 23.40					£ 23.40	£ 17,697.55
Owen, Byron George	£ 13,286.86			£ 429.00	£ 180.00	£ 120.00	£ 14,015.86		£ 172.80					£ 172.80	£ 14,188.66
Owen, Geraint	£ 13,286.86						£ 13,286.86	£ 171.21						£ 171.21	£ 13,458.07
Phillips, David *	£ 7,426.61		£ 23,376.09		£ 180.00	£ 252.50	£ 31,235.20	£ 900.07		£ 474.18				£ 1,374.25	£ 32,609.45
Philpott, Cheryl Lynne	£ 13,286.86			£ 699.00	£ 180.00	£ 120.00	£ 14,285.86							£ -	£ 14,285.86
Raynor, Jennifer	£ 6,119.73		£ 17,244.40	£ 499.00	£ 180.00	£ 281.66	£ 24,324.79	£ 24.90		£ 70.00				£ 94.90	£ 24,419.69
Rees, Thomas Huw	£ 13,286.86			£ 16.50	£ 180.00	£ 120.00	£ 13,603.36		£ 115.20					£ 115.20	£ 13,718.56
Richard, Ioan Merritt	£ 13,286.86			£ 336.00	£ 180.00	£ 120.00	£ 13,922.86		£ 234.45					£ 234.45	£ 14,157.31
Richards, Julie Christine			£ 37,010.45		£ 180.00	£ 420.00	£ 37,610.45			£ 145.00				£ 145.00	£ 37,755.45
Sangha, Pearleen	£ 4,706.24						£ 4,706.24							£ -	£ 4,706.24

Appendix A

Councillor	Salary			ICT	Broadband	Telephone	Total Allowances (TA)	Travel P.card	Travel ISIS	Subsistence P.card	Subsistence ISIS	Car parking permit re-claim	Attendance Allowance	Total Expenses (TE)	Grand Total (TA & TE)
	Basic	Civic	Senior												
	£	£	£												
Bayliss, John	£ 13,286.86			£ 573.95	£ 180.00	£ 120.00	£ 14,160.81							£ -	£ 14,160.81
Black, Peter Malcolm	£ 13,287.00						£ 13,287.00							£ -	£ 13,287.00
Smith, Paulette	£ 13,286.86				£ 180.00	£ 120.00	£ 13,586.86		£ 322.20					£ 322.20	£ 13,909.06
Smith, Robert	£ 13,286.86				£ 180.00		£ 13,466.86							£ -	£ 13,466.86
Stanton, Rosina June	£ 11,905.61	£ 2,486.25			£ 180.00	£ 120.00	£ 14,691.86							£ -	£ 14,691.86
Stewart, Robert Charles	£ 511.25		£ 42,484.45	£ 800.00	£ 180.00	£ 408.47	£ 44,384.17	£ 252.95		£ 100.25				£ 353.20	£ 44,737.37
Sullivan, David Gareth	£ 13,286.86			£ 17.99	£ 180.00	£ 120.00	£ 13,604.85		£ 64.80					£ 64.80	£ 13,669.65
Tanner, Gloria	£ 13,286.86			£ 455.92	£ 180.00	£ 120.00	£ 14,042.78							£ -	£ 14,042.78
Theaker, Mitchell	£ 13,636.75		£ 7,167.20	£ 120.00	£ 150.00	£ 238.33	£ 21,312.28		£ 106.50	£ 145.00				£ 251.50	£ 21,563.78
Thomas, Ceinwen	£ 1,933.75	£ 21,483.87		£ 603.27	£ 180.00	£ 120.00	£ 24,320.89							£ -	£ 24,320.89
Thomas, Crawshay Miles	£ 13,286.86						£ 13,286.86							£ -	£ 13,286.86
Thomas, Desmond	£ 6,636.88		£ 10,999.98	£ 495.05	£ 180.00	£ 420.00	£ 18,731.91							£ -	£ 18,731.91
Thomas, Lewis Graham	£ 13,286.86				£ 180.00	£ 120.00	£ 13,586.86							£ -	£ 13,586.86
Thomas, Mark	£ 5,528.62		£ 17,835.51		£ 180.00	£ 281.66	£ 23,825.79							£ -	£ 23,825.79
Tyler-Lloyd, Linda	£ 13,286.86				£ 180.00	£ 120.00	£ 13,586.86							£ -	£ 13,586.86
Walker, Gordon	£ 13,286.86						£ 13,286.86							£ -	£ 13,286.86
Walton, Lesley	£ 13,286.86			£ 36.00	£ 180.00	£ 120.00	£ 13,622.86		£ 41.40					£ 41.40	£ 13,664.26
White, Mike	£ 13,286.86				£ 180.00	£ 120.00	£ 13,586.86							£ -	£ 13,586.86
Woollard, Neil	£ 13,286.86						£ 13,286.86							£ -	£ 13,286.86
TOTALS	£ 733,882.88	£ 40,083.02	£ 458,938.98	£ 11,500.22	£ 9,481.50	£ 10,006.22	£ 1,263,892.82	£ 2,465.12	£ 10,472.68	£ 3,069.20	£ -	£ 99.00	£ -	£ 16,106.00	£ 1,279,998.82

* Notes:

- 1) Downing, Philip. The full amount paid was £1,106.10; however £94.30 of this was re-claimed from CCS Local Government Pension Scheme. As such CCS only paid £1011.80. This was a Travel Expense.
- 2) Francis-Davies, Robert. In addition to the Expenses paid by CCS, £97.01 subsistence and £77.17 travel was paid by Gower College Swansea in relation to a trip to Naples.
- 3) Phillips, David. The full amount paid was £1374.25; however £147.96 of this was re-claimed from the Local Government Association (LGA). As such CCS only paid £1,226.29. This was a Travel and Subsistence Expense.

Appendix B

Co-optees Allowances & Expenses 2014-2015						
Name	Position	Term of Office	Allowance	Travel	Subsistence	Total
			£	£	£	£
Anderson-Thomas, David	Education Scrutiny (Ordinary)	14.03.2014 to 13.03.2017	£ 1,881.00	£ 47.70		£ 1,928.70
Burgess, Jill	Standards Committee (Ordinary)	19.10.2012 to 18.10.2018	£ 990.00	£ 54.00		£ 1,044.00
Gomes, Jennifer	Standards Committee (Ordinary)	05.12.2008 to 04.12.2016	£ 1,089.00	£ 76.50		£ 1,165.50
Howells, Meirion	Standards Committee (Ordinary)	01.08.2008 to 31.07.2016	£ -	£ -		£ -
Joiner, Sarah	Education Scrutiny (Ordinary)	08.07.2013 to 07.07.2017	£ 99.00	£ 13.50		£ 112.50
Novis, Adrian	Standards Committee (Chair)	22.02.2005 to 21.02.2015	£ 1,280.00	£ 18.00		£ 1,298.00
Thomas, Alan	Audit Committee (Chair)	27.11.2012 to 04.05.2017	£ 896.00	£ 34.65		£ 930.65
Walton, Clive	Community Town Council Standards Sub Committee (Chair) & Standards Committee (Ordinary)	22.02.2005 to 21.02.2015	£ 1,316.00	£ 23.40		£ 1,339.40
TOTAL			£ 7,551.00	£ 267.75	£ -	£ 7,818.75

Report of the Cabinet Member for Transformation & Performance

Council – 25 June 2015

MEMBERSHIP OF COMMITTEES

Purpose:	Council approves the nominations / amendments to the Council Bodies.
Policy Framework:	None.
Reason for Decision:	To agree nominations for Committee Membership.
Consultation:	Political Groups.
Recommendation:	It is recommended that: - 1) the amendments to the Council Bodies in paragraph 4 be approved.
Report Author:	J Parkhouse
Legal Officer:	T Meredith
Finance Officer:	C Billingsley
Access to Services Officer:	N/A

1. Introduction

- 1.1 The Annual Meeting of Council on 19 May 2015, agreed membership of the various Committees/Boards as reflected in the lists submitted by the Political Groups.

2. Changes to Council Body Membership

- 2.1 The Political Groups have indicated that they will have changes to various Council Bodies.

3. Changes to Council Body Membership

- 3.1 The Political Groups have indicated that they have changes to Council Bodies as indicated below.

Joint Consultative Committee

Remove Councillor M H Jones
Add Councillor C A Holley

West Glamorgan Archives Committee

Remove Councillor J Newbury
Add Councillor P M Meara

LA Governor Panel

Remove Councillor J W Jones
Add Councillor C A Holley

4. Financial Implications

4.1 There are no financial implications associated with this report.

5. Legal Implications

5.1 There are no legal implications associated with this report.

Background Papers: Local Government & Housing Act 1989, the Local Government (Committees & Political Groups) Regulations 1990.

Appendices: None.

Report of the Cabinet Member for Communities and Housing

Council – 25 June 2015

PROPOSED AMENDMENTS TO THE PRIVATE SECTOR HOUSING RENEWAL AND DISABLED ADAPTATIONS: POLICY TO PROVIDE ASSISTANCE 2012-17

Purpose:	To outline proposed amendments to the current Private Sector Housing Renewal and Disabled Adaptations: Policy to Provide Assistance 2012-17
Policy Framework:	1. Local Housing Strategy 2. Private Sector Housing Renewal and Disabled Adaptations: Policy to Provide Assistance 2012-2017 approved by Council on November 24 th 2011
Reason for Decision:	To make amendments to the Discretionary Disabled Facilities and Grants for Nominations schemes in accordance with the statutory requirements of the Regulatory Reform (Housing Assistance) (England & Wales) Order 2002.
Consultation:	Legal, Finance, Access to Services.
Recommendation(s):	It is recommended that: 1. Council approves amendments to sections 3 and 5 of the document and publishes a revised Policy.
Report Author:	Mark Wade
Finance Officer:	Jayne James
Legal Officer:	Sandie Richards
Access to Services Officer:	Phil Couch

1.0 Introduction

- 1.1 The Private Sector Housing Renewal and Disabled Adaptations: Policy to Provide Assistance 2012-2017 details how the City and County of Swansea delivers assistance to help private owners and tenants to repair, maintain or adapt their homes.
- 1.2 This report outlines a proposed policy amendment relating to the maximum amount that can be awarded via a Discretionary Disabled

Facilities Grant (DDFG). An amendment to the maximum amount and nomination period for the Grants for Nominations scheme is also proposed.

2.0 Assistance for Home Adaptations

- 2.1 Section 3 of the Policy describes the approach to offering assistance to vulnerable, older and disabled applicants needing help to adapt their homes. The principal aim is to promote independence at home.
- 2.2 The main form of assistance for home adaptations is the mandatory Disabled Facilities Grant (DFG). This is a means tested grant provided to help improve access into and around the property. The statutory maximum DFG is £36,000. Assistance to Council tenants is funded by the Housing Revenue Account (HRA) outside of the mandatory DFG framework but follows the same policy principles.
- 2.3 In addition to a mandatory DFG, the Policy allows for provision of a Discretionary Disabled Facilities Grant of up to £4000. This is provided to meet the cost of unforeseen works that may arise during the course of the DFG. Fees such as Planning and Building Regulations can also be included in the DDFG where works cannot be completed within the statutory maximum. It is usually the most complex adaptations for applicants with the highest level of need that require both a DFG and a DDFG.
- 2.4 The DDFG limit of £4000 was set in 2010. Since this time the cost of building works and fees associated with the works have risen significantly. There have also been increases in VAT and costs relating to construction health and safety regulatory requirements. This means the most complex adaptations cannot always now be fully funded within the DFG and DDFG maximum.
- 2.5 The DFG limit is prescribed in law and cannot be changed. A review of the DDFG limit is therefore appropriate.

3.0 Assistance for Empty Properties

- 3.1 The Council recognises that empty homes are a wasted resource and the need to encourage empty properties back into use. The Grants for Nominations scheme is available to the owners of long term empty homes to fund repair works. In return the landlord must allow the Council to nominate tenants to the reoccupied property from the Housing waiting list for a period of 3 years.
- 3.2 The maximum grant that can be awarded via the Grants for Nominations scheme is currently £20,000. The annual budget is £80,000 and allows only 4 properties per year to be brought back into use. This report proposes that the grant maximum be reduced to £5000. This increases the potential number of properties able to be brought back into use each

year to 16. The nomination period is proposed to be reduced to 1 year to reflect the reduced level of grant and to encourage participation in the scheme to provide much needed affordable private rented accommodation.

- 3.3 In 2012 the Welsh Government launched the Houses into Homes empty homes loans scheme. This provides loans to the owners of empty homes to allow the property to be renovated for sale or rent.
- 3.4 WG have provided funding of £1.5m for the Houses to Homes scheme to date with a further £0.86m being made available, depending on demand, in 2015-16. The loan fund is 'recyclable' in that monies paid back by applicants can then be loaned again to the owners of other empty homes. The maximum loan amount is £25,000 per property or unit, up to a total of £150,000 per applicant.
- 3.5 The proposed amendments to the Grants for Nominations scheme will allow Houses to Homes and Grants for Nominations to better complement one another and maximise the number of reused empty properties. Owners making a grant application will be signposted to the Houses to Homes loan scheme to finance the rest of the works required.

4.0 Proposed Changes to Existing Policy

- 4.1 Based on experience of costs of adaptations works encountered and to build in an element of future proofing, it is proposed that the DDFG limit be increased to from £4000 to £10,000. This will ensure the Council can continue to be able to fulfil its obligations and responsibilities to households who require assistance.
- 4.2 It is proposed that the Grants for Nominations limit be reduced from £20,000 to £5,000 and the nomination period be reduced from 3 years to 1 year.

5.0 Equality and Engagement Implications

- 5.1 An equality impact assessment (EIA) has been completed for the Private Sector Housing Renewal and Disabled Adaptations Policy 2012-17. The Access to Services Team has advised that an EIA is not required for the amendments proposed in this report.

6.0 Financial Implications

- 6.1 DFG, DDFG's and Grants for Nominations are funded via the Councils General Fund programme for disabled facilities and improvement grants. Council house adaptations are funded from the Housing Revenue Account (HRA).

- 1. For 2015/16 the DFG/DDFG budget is £5.2m.
- 2. The tenant adaptations budget for 2015/16 is £2.75m.

No additional funding is required to fund the proposed DDFG limit increase or the proposed reduced Grants for Nominations limit. This will be managed within existing budgets.

7.0 Legal Implications

- 7.1 The Council is under a statutory duty to provide disabled facilities grants, in accordance with the provisions of the Housing Grants Construction and Regeneration Act 1996 ("the HGCR").
- 7.2 The Regulatory Reform (Housing Assistance) (England and Wales) Order 2002 ("the RRO") empowers local housing authorities to provide assistance to improve living conditions in their area, and requires them to adopt and publish a policy in accordance with which the power is to be exercised. The DDFG and Grants for Nominations are provided via the powers detailed in the RRO.
- 7.3 Under the RRO discretionary assistance may be provided in any form, and may be unconditional or subject to conditions, including conditions as to the repayment of the assistance or of its value (in whole or in part), or the making of a contribution towards the assisted work, and may require security, including a charge on the property. However, before such a condition is imposed, or steps are taken to enforce it, the authority must have regard to the ability of the person concerned to make such contribution or repay the assistance.

Background Papers: Private Sector Housing Renewal and Disabled Adaptations: Policy to Provide Assistance 2012-2017 ([link](#)).

Appendices: None

Joint Report of the Presiding Member, Monitoring Officer and Head of Democratic Services

Council – 25 June 2015

AMENDMENTS TO THE COUNCIL CONSTITUTION

Purpose:	To make amendments in order to simplify, improve and / or add to the Council Constitution.
Policy Framework:	None.
Reason for Decision:	A decision of Council is required to change the Council Constitution.
Consultation:	Finance, Legal
Recommendation(s):	It is recommended that: 1) The changes to the Council Constitution as outlined in Paragraph 3 together with any further consequential changes be adopted.
Report Author:	Huw Evans
Finance Officer:	Carl Billingsley
Legal Officer:	Tracey Meredith / Chris Allingham
Access to Services Officer:	Euros Owen

1. Introduction

1.1 In compliance with the Local Government Act 2000, the City and County of Swansea has adopted a Council Constitution. A number of issues have arisen since adoption and in order to maintain the aims, principles and procedures set out in Articles 1 and 15 of the Council Constitution, it is proposed that the amendments set out below should be made to the Constitution.

2. Delegated Minor Corrections to the Council Constitution

2.1 There are no delegated minor corrections to the Council Constitution.

3. Amendments to the Council Constitution

3.1 This report outlines a number of suggested amendments to the Council Constitution. The amendments are within the following area of the Council Constitution:

- a) Part 3 - Scheme of Delegation;
- b) Part 4 - Scrutiny Procedure Rules.

3.2 Scheme of Delegation

3.2.1 Paragraph 1.3.13 “Local Choice Functions”. J9 and J10 currently states:

No	Function	Provision of Act or Statutory Instrument	Delegated To
J9	Powers related to Public Rights of Way, Commons Registration and Village Greens.	Commons Act 1965; Commons Act 2006; Section 53 Wildlife and Countryside Act 1981.	PC
J10	Powers related to the Diversion, Extinguishment and Creation of public paths where no objections have been received.	Section 25, 26, 118, 119 of the Highways Act 1980; Section 53 Wildlife and Countryside Act 1981	HoER&P

3.2.2 Amend J9 and J10 as follows:

No	Function	Provision of Act or Statutory Instrument	Delegated To
J9	Powers related to Public Rights of Way, Commons Registration and Village Greens.	Commons Act 1965; Commons Act 2006; Section 53 Wildlife and Countryside Act 1981; Section 26, 118, 119 of the Highways Act 1980.	PC
J10	Powers related to the Diversion, Extinguishment and Creation of public rights of way where no objections have been received, and all other functions relating to public rights of way not delegated to the Planning Committee.	Highways Act 1980; Countryside Act 1968; National Parks and Access to the Countryside Act 1949; Wildlife and Countryside Act 1981; Countryside and Rights of Way Act 2000; Road Traffic Regulation Act 1984.	HoER&P

- 3.2.3 After paragraph 1.8 “Enforcement Matters”. Add the following and renumber any consequential changes accordingly:

“1.9 Public Rights of Way Matters

The determination of all rights of way matters, other than decisions relating to the following **(which will be reported to the Planning Committee)**:

- 1.9.1 Public Rights of Way creation, diversion and extinguishment orders (under all Acts) that, after public consultation, are likely to be challenged or be contentious;
- 1.9.2 Application to the Magistrates Court to stop up or divert a public right of way;
- 1.9.3 Determination of applications for new rights of way and corrections to the records of existing rights of way (keeping the Definitive Map under continuous review);
- 1.9.4 Traffic Regulation Orders, (other than for temporary closures or restrictions which are needed for safety reasons; to allow works to be carried out; or for the holding of a special event).”

3.3 Scrutiny Procedure Rules

- 3.3.1 The recent Peer Review recommended that *“The Council could consider reducing the time that Cabinet has to respond to scrutiny recommendations (currently 3 months)”*.
- 3.3.2 Following discussions with the Chair of the Scrutiny Programme Committee and the Leader of the Council, it is proposed to reduce the time to 2 months.
- 3.3.3 This proposal will necessitate a change to Scrutiny Procedure Rule 9.6. **Delete** “three months”. **Replace** with “two months”.

4. Equality and Engagement Implications

- 4.1 An Equality Impact Assessment (EIA) screening process took place prior to the consultation period. The outcome indicated that it was low priority and a full report was not required.

5. Financial Implications

- 5.1 There are no specific financial implications associated with this report.

6. Legal Implications

- 6.1 There are no specific legal implications associated with this report. The amended version of the Council Constitution will be available at www.swansea.gov.uk/constitution

Background Papers: None.

Appendices: None

Joint Report of the Head of Democratic Services and Monitoring Officer

Council – 25 June 2015

COMMUNITY / TOWN COUNCILS STANDARDS SUB COMMITTEE MERGER WITH STANDARDS COMMITTEE

Purpose:	To feedback on the consultation with the Community / Town Council and to recommend a way forward to merge the Community / Town Councils Standards Sub Committee with the Standards Committee.
Policy Framework:	None.
Reason for Decision:	To outline the procedure for merging the Community / Town Council Standards Sub Committee into the Standards Committee and to proceed with the merger.
Consultation:	Finance, Legal.
Recommendation(s):	It is recommended that: <ol style="list-style-type: none">1) The consultation responses as outlined in Appendix A be noted;2) The Community / Town Council Standards Sub Committee be merged with the Standards Committee;3) The proposed terms of reference of the Standards Committee as outlined in Appendix B be adopted;4) Community / Town Councils be approached asking them either to propose Community / Town Councillors as suitable candidates and / or for applications of interest to be submitted for a place on the merged Standards Committee;4) Standards Committee be authorised to shortlist and interview Community / Town Councillors that have applied to sit on the merged Standards Committee;5) It be noted that Council itself will make the appointment based on the recommendation of the interviewing body;
Report Author:	Huw Evans
Finance Officer:	Carl Billingsley
Legal Officer:	Tracey Meredith
Access to Services Officer:	Euros Owen

1. Introduction

- 1.1 The Standards Committee at its meeting on 13 February 2015 resolved to recommend to Council that the Community / Town Councils Standards Sub Committee be merged with the Standards Committee thereby creating one Committee to consider all standards and ethics matters.
- 1.2 Council at its meeting on 3 March 2015 resolved the merger in principle subject to a period of consultation with the Community / Town Councils. The consultation period started on 10 March 2015 and ended on 15 May 2015.

2. Background to the Recommendation

- 2.1 The Standards Committee first considered this issue on 15 November 2013. This led to a report to the Standards Committee on 17 January 2014 which:
 - i) Detailed the issues relating to merging the Standards Committee with the Community / Town Council Sub Committee (Sub Committee), the process that must be followed together with the situation with regard to Standards Committees throughout Wales;
 - ii) Noted the fact that 20 of Wales' 22 Local Authorities only had one Standards Committee which also dealt with Community / Town Council matters. It was agreed at that meeting to raise the principle of a merger with the Political Group Leaders which were scheduled throughout 2014.
- 2.2 The issue was duly raised with the Political Group Leaders and they were generally supportive of such a merger as they agreed that it would ensure consistency of decisions and also that the Community / Town Council representative would have regular dealings on Standards issues.

3. Consultation with Community / Town Councils

- 3.1 Of the 24 Community / Town Councils within the City and County of Swansea, only 4 responses were received.
- 3.2 Gorseinon Town Council, Grovesend & Waungron Community Council, Llchwyr Town Council and Pontarddulais Town Council all supported the merger.
- 3.3 Community Councillor Alan Glass of Penrice Community Council also supported the merger.

4. Legislation Relating to the Standards Committee

- 4.1 Section 54(1) of the Local Government Act 2000 (“the Act”) originally established the requirement for each Authority to have a Standards Committee.
- 4.2 Section 56(4) of the Act gives the Authority the responsibility for deciding whether conduct issues in Community Councils should be handled by the Standards Committee or by a separate Standards Sub Committee, after consulting the Community Councils in their areas.
- 4.3 If a Standards Committee do not have a Standards Sub Committee to deal with Community / Town Council conduct matters, then Regulation 10(1) of the Standards Committee (Wales) Regulations 2001 as amended (“the Regulations”) requires that the membership of the Standards Committee must include at least one Community / Town Council member.
- 4.4 Regulation 10(3) of the Regulations requires that before the Authority makes an appointment of a Community / Town Committee Member, the Authority shall consult with:
- a) Community / Town Councils which are situated in its area; and
 - b) Community / Town Council associations established for and operating within that area (if any). (*Note: One Voice Wales operates in this area.*)
- 4.5 The Regulations are silent on how an Authority should proceed if there are more applications than the number of vacancies. However, it is suggested that the shortlisting and interviewing should be done by the Standards Committee who in turn will make a recommendation(s) to Council.
- 4.6 It is Council that makes the actual appointment.

5. Issues Relating to Merging Standards Committee with the Community / Town Council Sub Committee

- 5.1 *Number and Make Up of People on the Standards Committee*
- 5.1.1 The Regulations state that “a Standards Committee shall consist of not less than 5 nor more than 9 members”.
- 5.1.2 The Standards Committee is currently made up of 9 members (5 Independent Persons and 4 Councillors (3 Labour and 1 Liberal Democrat)).

- 5.1.3 As stated, if a Standards Committee deals with Community / Town Council issues then legally, at least one Community / Town Councillor must be a member of it.
- 5.1.4 In order to facilitate this additional person, one of the Councillors would have to be removed (The current figures would mean that one of the Labour Councillors would have to stand down). The remaining 3 Councillors would be nominated in line with Committee Proportionality.
- 5.2 *Current Community / Town Council Sub Committee Members*
- 5.2.1 The Community / Town Councils Standards Sub Committee consists of 4 Independent Persons and 3 Community / Town Councillors. However, there is a current vacancy meaning that only 2 of the Community / Town Councillors have been appointed. Both current members would need to apply if interested.
- 5.2.2 If the merger went ahead, then it would be a statutory requirement to consult with the Community / Town Councils and any Community / Town Council associations before making an appointment.
- 5.2.3 There is no requirement to advertise the vacancy in the national press.

6. The Process of Merging

- 6.1 The consultation period has now ended and the responses received are set out in **Appendix A**. All of the responses were favourable to the merger. Council therefore now needs to decide whether to proceed with the merger.
- 6.2 Should Council resolve to support the merged Committee, the proposed terms of reference for the Standards Committee are set out in **Appendix B**.
- 6.3 If Council decides to continue with the merger, Community / Town Councils will be given the opportunity to put forward their nominations. It is suggested that the Standards Committee should be the vehicle to shortlist and interview.
- 6.4 Council will then make the appointment based on the recommendation of the interviewing body.
- 6.5 It is proposed that Community / Town Councils be approached asking them either to propose Community / Town Councillors as suitable candidates and / or for applications of interest to be submitted.
- 6.6 An application pack will be created and sent out to all interested Community / Town Councillors.

7. Eligibility of Community / Town Councillors to Sit on the merger Standards Committee

- 7.1 The term of office and membership of Community / Town Councillors to sit on a merged Standards Committee is set out in The Standards Committees (Wales) Regulations 2001. The Standards Committee (Wales) (Amendment) Regulations 2006 provide that the term of office of a member of a local authority Standards Committee who is a Community Council member shall be no more than 4 years or until the ordinary election of the Community Council, whichever is the shorter.
- 7.2 The Regulations also provide for the reappointment of the Community Council member for one further consecutive term provided that Community Council and Community Council association in the area are consulted prior to re-appointment.
- 7.3 There is therefore clear provision under the 2006 legislation for the appointment of a community committee member to any merged Standards Committee for the above term and re-appointment if appropriate after the relevant consultation.

8. Equality and Engagement Implications

- 8.1 An Equality Impact Assessment (EIA) screening process took place prior to the consultation period. The outcome indicated that it was low priority and a full report was not required.

9. Financial Implications

- 9.1 This will be met from within existing budget.

10. Legal Implications

- 10.1 These are set out in the Report.

Background Papers: None.

Appendices: None.

Appendix A	Consultation Responses Received
Appendix B	Proposed Standards Committee Terms of Reference

Consultation Responses Received

Organisation / Individual	Consultation Response	Officer Comments
Penrice Community Councillor Alan Glass	<p>I am responding to you, as a Community Councillor (CC) for Oxwich Ward on Penrice Community Council.</p> <p>It seems entirely sensible to me to merge the two committees, in a period of austerity, as there must be much duplication of resources.</p> <p>However, I suggest consideration be given to enlarging the new committee, by adding to the present 9 members an additional two to represent the Town / Community Councils (as there are 25), plus 2 more independent members to maintain the balance. I normally favour small committees, but this seems to me to be a fairer way of adjusting numbers.</p> <p>I am copying this to other members of Penrice CC and the clerk, for transparency.</p>	A response was sent to CC Glass outlining the legislation relating to Committee Size.
Gorseinon Town Council	<p>Thank you for letter of 10 March 2015 outlining the proposed merger of the Standards Committees and Community council standards sub committee.</p> <p>The proposal was discussed by the Gorseinon Town Council at its meeting on Wed 1 April 2015, and was fully supported by the Town Council members.</p>	-
Pontarddulais Town Council	Pontarddulais Town Council supports the merger and wishes the County to consider Community Cllr Gail John (existing Community / Town Councils Standards Sub Committee member) as the representative on the proposed merged committee.	The issue of Community / Town Councillor Membership is covered within the report.
Grovesend & Waungron Community Council	Further to your recent correspondence consulting over the proposal to merge the City & County of Swansea Standards Committee with the Community/Town Council Standards Committee, I am writing to confirm that following this being presented to Members, at their last meeting the proposal was supported as a sensible and practical way forward.	-
Llwchwr Town Council	The Town Council has considered the above proposal and would support the merger of the two committees.	-

Proposed Standards Committee Terms of Reference

Standards Committee

- 1 To promote and maintain high standards of conduct and probity in respect of [Councillors & Co-opted Members of the Authority and Community / Town Councillors within the area of the City and County of Swansea](#).
- 2 To assist Members of the Authority [and Community / Town Councils](#) to observe their Authority's Code of Conduct.
- 3 To advise the Authority [and Community / Town Councils](#) on the adoption, monitoring and review of their Code of Conduct.
- 4 To advise and train Members on matters relating to the Code of Conduct.
- 5 To grant dispensations to Members in accordance with the Standards Committees (Grant of dispensations) (Wales) Regulations 2001 and Section 81 (5) of the Local Government Act 2000.
- 6 To consider allegations of breaches of Code of Conduct made against Members.
- 7 To oversee the Authority's protocol on Member and Officer working relationships.
- 8 To oversee and monitor the Authority's Whistle Blowing Policy and general confidential reporting Procedures.
- 9 To provide training to Members on conduct and ethical standards issues and any developments relevant to these areas.
- 10 To specifically consider and deal with less serious allegations of impropriety concerning Members.
- 11 To oversee the register of Members interests required under Section 81(1) of the Local Government Act 2000.
- 12 To consider all appeals relating to the Dealing with Unreasonable or Unacceptable Behaviour by Members of the Public Policy.
- 13 To consider any other matters placed before the Committee by the Monitoring Officer.

Note: Members refers to Councillors and Co-Opted Members of the City and County of Swansea and Community / Town Councillors within the boundaries of the City and County of Swansea.)

COUNCILLORS' QUESTIONS

PART A – SUPPLEMENTARIES

1.	<p>Cllrs Paul Meara, Jeff Jones, John Newbury</p> <p>Can the Leader inform Council what support, specifically what Financial Support this Council offers to Debt Support Organisations in the area?</p> <p>Response of the Leader / Cabinet Member for Anti-Poverty</p> <p>For this current financial year the Council has funded Citizen’s Advice Bureau, the main provider of debt advice in Swansea, with £151,000 via the Change Fund. This amount is not solely for debt advice provision</p> <p>There are a number of organisations receiving financial supported, that contribute to the tackling dent agenda although not specifically delivering debt advice.</p> <p>LASA Credit Union received £25,740 from the Change Fund for the expansion of their prepaid card scheme for members, as well as the facility for members to pay Local Housing Allowance to landlords. Over the last 2 years LASA have also received £1130.50 via a SLA with Housing to cover the joining fee of 133 Council tenants to access the ‘jam jar account’ offered by the Credit Union which provide tenants who have no fully functioning bank account with a convenient way of paying their rent.</p> <p>Age Concern Swansea Bay is funded via Supporting People £111,334.00 per year specifically to deliver a Housing Advice Service to help people stay in they own homes and prevent homelessness. This support includes Welfare benefit checks, support with applications. Debt and budgeting advice & support and signposting</p> <p>Shelter Cymru receives £12k per annum via the Voluntary Sector Grant. Whilst this money isn’t used for the sole purpose of providing debt and financial advice, part of this money will include providing debt advice in order to prevent homelessness, eg a shelter caseworker sometimes attends court to advocate on behalf of LA tenants who are being evicted on grounds of rent arrears.</p> <p>Managing money is a one of the National Supporting People programme outcomes. There are a range of support workers within organisation that receive funding from the Supporting People Grant that provide debt reduction activity as part of a wider menu of support.</p>
2.	<p>Councillors E W Fitzgerald, D G Sullivan, L James, S M Jones, K M Marsh, I M Richard & G D Walker</p> <p>Recently, Coventry Council published information on staff sick absences. The cost to Coventry Council was £11.6m which was £2m more than the previous year and resulted in a reduction of 24 staff, 9 of whom retired but 15 were sacked. Could the Leader inform Council what the sick absence position was in Swansea for the periods 2013-14 and 2014-15?</p>

Response of the Leader

The average sick days lost in 2013/14 was 8.79 and in 2014/15 it was 9.56. This is a considerable improvement on the sick absence rates prior to 2012, i.e. for 2011/2012 it was 11.55 and in 2012/2013 it was 11.32.

The Council is continuing to take a wide range of actions to reduce sickness and, in particular, to manage stress, including:

- Helping Hands – the scheme is piloting numerous initiatives to help prevent sickness and stress by embedding coping techniques
- Stress Risk Assessment Workshops
- Mandatory Wellbeing Training
- Health Surveillance – this allows early identification/intervention, and prevent ill health in the workplace
- Health Fairs

The Executive Board has reviewed and reiterated the importance of firm management action and preventative approaches, with proactive support from the HR team, including:

- Appointment of a further full time Occupational Health Adviser for a period of 12 months
- Monthly meetings between Services Managers, HR Officers and Occupational Health to discuss the long term sickness cases
- Dedicated HR officer to contact employees on day 3 of sickness absence to clarify the reason for continuing absence and encourage an early return to work
- Regular reports on sickness, including compliance reports
- Further review of the Absence Policy

3. Cllrs Mike Day, Mary Jones, Cheryl Philpott

Will the Cabinet Member for Education give Council her assessment of the working of ERW including telling Council how much the Council contributes to it?

Response of the Cabinet Member for Education

Earlier this month Estyn published 'Improving Schools through Regional Education Consortia'. C&CS officers, Heads and teachers and elected members provided evidence and contributed to that report. Estyn makes positive comments about ERW and provides helpful recommendations. Publication was delayed until after the Westminster election but consortia were party to informal discussions and a start has already been made on the recommendations.

Swansea Council officers have and still are challenging on the issues of governance, transparency and school to school working. Terms of reference of the committees and groups who have to deliver the programme have been clarified. Work still needs to be done on Scrutiny arrangements and ensuring financial allocations are transparent.
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Our joint Improvement Hub with NPTC has seen the Challenge Advisor team expand and improve and has gained respect from Heads across the Region. The National Model for Regional Working is now implemented providing both rigorous challenge and bespoke packages of support according to need.

The national categorisation of schools had some teething problems but has proved to be an effective tool in framing improvement dialogues with Heads and Governing Bodies. It is too early to gauge the full impact, but the system has greater clarity, better moderation and greater ownership.

The Council currently maintains a minimum ring -fenced contribution of approximately £1.4m to support regional working. The funding is used primarily to employ Swansea staff to support Swansea schools. There are socio-economic differences between the partner authorities the implications of which need further discussion.

4. Cllrs Mike Day, Chris Holley, Graham Thomas

In response to a question at the 4 November 2014 Council, the Cabinet Member for Education gave Council the percentage of surplus places in the Primary and Secondary sectors up to January 2014.

Will the Cabinet member for Education tell Council what are the most recent figures for surplus places for both sectors and also state the number and percentage of surplus places for every school in the City and County of Swansea?

Can she also tell Council what her target figure will be for surplus places in the Primary and Secondary sectors for this current academic year and for each of the years between now and August 2020?

Response of the Cabinet Member for Education

The most recent capacity figures are attached (January 2015) for each of the schools in Swansea. There is also a projection to 2022. We calculate the surplus capacity figures each January and September.

Summary of the figures:

Surplus Capacity	January 2015	January 2022
Primary	12.08%	9.51%
Secondary	10.70%	6.58%

The Welsh Ministers had a target of no more than 10% surplus capacity in schools by 2015 and therefore this would also be my target figure for the coming years.

[Additional information attached]

5.

Cllrs Mary Jones, Mike Day, Chris Holley

Can the Cabinet Member explain to council how her administration can afford to consider free transport for students but not for children attending Faith schools?

Response of the Leader / Cabinet Member for Education

It is not clear which group of learners the Councillors are referring to. Students in Higher Education do not receive free transport from the Council. Post-16 learners attending Gower College and Neath Port Talbot College are assisted in the costs the colleges charge for transport by an annual payment the Council makes to the Colleges dependent on student numbers. The Colleges decide on the final charge to each 'student' which is more than the Council subsidy. Transport is not free unless the young person has a Statement of Special Educational Need which includes the need for transport.

At the present time, the only group of 'students' who receive free transport, apart from those learners who have a Statement, are those who choose to attend a Swansea School which has a sixth form and who live more than three miles from the school or where there is no available walking route. A total of 485 pupils qualify for this assistance this academic year.

The Cabinet aims to bring forward options which will address the post 16 transport issues and place the support we are able to give on a fair and sustainable basis to help those who are most in need. The Council budget allocates almost £7m for transport for all learners.

In 2014, the Council consulted on proposals to withdraw all elements of discretionary transport. The decision taken at the time was to proceed with the removal of free transport for Faith schools. This decision has been overturned by the Judicial Review on two grounds and the Cabinet will consider the implications for transport policy.

6.

Cllrs Graham Thomas, Jeff Jones, Paul Meara

Will the Cabinet Member please tell council what are the current vacancy levels in our Council run older people's day centres?

Response of the Cabinet Member for Adults & Vulnerable People

Day services are an integral part of the overall support we offer older people and much valued by those accessing these services. As part of the prevention strategy this service aims to support the individual in their own home within their local community as long as possible. It contributes to the individual's overall health and wellbeing by offering emotional and physical stimulation. It attempts to reduce loneliness where friendships are formed, and can pick up early warnings signs of possible ill health, depression or signs of dementia. The individual's quality of life is significantly improved.

This valued service is also seen by carers as a life line - enabling them to continue supporting their loved ones and is part of the Carer's strategy which again is based on the person centred prevention agenda. Carers view this service as an essential part of the support they need knowing there is respite available for them as well as providing the service user something to look

	<p>forward to. The benefits of this service cannot be underestimated - the outcomes can be measured by the increase number of individuals staying in their own homes, reduction / delays in residential admissions and possible prevention of unnecessary hospital admissions.</p> <p>Given the above this service is much needed, it offers support to both the individual and their respective carers. It is an essential cornerstone of our prevention and wellbeing strategy for older people and it is therefore important that we ensure there is sufficient capacity for us to manage the potential increase in attendances.</p> <p>The figures as at 29 May 2015 were as follows:</p> <p>Hollies – potential to expand a further 43 places per week Ty Waun – potential to expand a further 30 places per week St Johns – potential to expand a further 53 places per week Rose Cross – potential to expand a further 64 places per week Norton Lodge – potential to expand a further 30 places per week</p> <p>The remodelling of both social work practice and service provision to an approach that promotes safer independence has coincided with a reduction in the use of day services.</p> <p>An evaluation of the reasons behind this reduction is being undertaken as the use of day services as a support to carers and to promote the safer independence of citizens is an essential part of our strategic plan going forward. We anticipate that the use of day services will increase in the coming months.</p>
7.	<p>Councillors E W Fitzgerald, D G Sullivan, L James, S M Jones, K M Marsh, I M Richard & G D Walker</p> <p>The Council has lost its case to remove free transport for children attending faith schools. Could the Leader advise Members what costs were incurred taking this case through the legal processes?</p> <p>Response of the Leader / Cabinet Member for Education</p> <p>The Councils legal costs incurred to date are £82,481.00 plus VAT. The Court ordered that the Council pay the Claimant's costs, however they have yet to submit these.</p>
8.	<p>Cllrs Mary Jones, Mike Day, Peter Black</p> <p>Will the Cabinet Member explain to Council why the Budget cuts to EOTAS (Education other than at school) are being implemented before any conclusions have been finalised by Scrutiny?</p> <p>Response of the Cabinet Member for Education</p> <p>The decision to move forward, after consultation, with the remodelling of the Home Tuition Service element of the EOTAS proposal has been made because home tuition addresses the needs of an entirely different cohort of children from the remainder of EOTAS.</p>

The Home Tuition Service is currently high cost. There are too many permanently appointed full-time teachers within the service which means that for several months of the year, the capacity of the team to provide home education exceeds the demand for the Service. In the academic year, 2014/15, the Service has an overspend of £200,000 after meeting demand. The same figure is projected for 2015/16.

With regard to the issue of waiting for Scrutiny to finalise a report, it is for the Scrutiny Programme Committee to consider how effective Scrutiny is in the process and timing of pre decision Scrutiny. I am sure the Committee is aware of the key dates within the Academic year for decision making in particular for staff. The Scrutiny Programme Committee is also aware of the need for savings across the Council this year.

The Chief Education Officer and I will be attending the meeting of the Social Inclusion Panel on 29 June to answer questions and provide an update on how the Council can deliver a service which provides better outcomes to pupils. The Panel and the Convenor have kept me informed of their work and their comments have been taken into account.

9. PART B – NO SUPPLEMENTRIES

Capacity - January 2015

School	Numbers on roll January 2015*	Capacity 2014/2015	Unfilled Places	% Surplus Capacity	Over 25% Unfilled Places	Over 15% Unfilled places	15% Over Capacity
Birchgrove Primary	381	420	39	9.29%			
Bishopston Primary	264	268	4	1.49%			
Blaenymaes Primary	165	254	89	35.04%	*	*	
Brynhyfryd Infant	179	180	1	0.56%			
Brynhyfryd Junior	226	242	16	6.61%			
Brynmill Primary	284	315	31	9.84%			
Burlais Primary	474	530	56	10.57%			
Cadle Primary	318	363	45	12.40%			
Casllwchr Primary	200	210	10	4.76%			
Christchurch Ch. in Wales	123	91	-32	-35.16%			*
Cila Primary	115	117	2	1.71%			
Clase Primary	181	258	77	29.84%	*	*	
Clwyd Primary	227	259	32	12.36%			
Clydach Primary	177	279	102	36.56%	*	*	
Craigcefnparc Primary	68	106	38	35.85%	*	*	
Craigfelen Primary	144	169	25	14.79%			
Crwys Primary	162	187	25	13.37%			
Cwmglas Primary	249	281	32	11.39%			
Cwmrhydyceirw Primary	409	420	11	2.62%			
Danygraig Primary	222	281	59	21.00%		*	
Dunvant Primary	276	322	46	14.29%			
Gendros Primary	274	304	30	9.87%			
Glais Primary	94	108	14	12.96%			
Glyncollen Primary	198	210	12	5.71%			
Gors Community	235	310	75	24.19%		*	
Gorseinon Primary	316	344	28	8.14%			
Gowerton Primary	316	321	5	1.56%			
Grange Primary	197	210	13	6.19%			
Gwyrosydd Primary	388	408	20	4.90%			
Hafod Primary	203	210	7	3.33%			
Hendrefoilan Primary	206	210	4	1.90%			
Knelston Primary	113	135	22	16.30%		*	
Llangyfelach Primary	166	211	45	21.33%		*	
Llanrhidian Primary	118	133	15	11.28%			
Mayals Primary	205	216	11	5.09%			
Morrison Primary	157	186	29	15.59%		*	
Newton Primary	206	210	4	1.90%			
Oystermouth Primary	209	214	5	2.34%			
Parkland Primary	433	420	-13	-3.10%			
Pen y Fro Primary	129	190	61	32.11%	*	*	
Penclawdd Primary	154	206	52	25.24%	*	*	
Pengelli Primary	70	79	9	11.39%			
Penllergaer Primary	299	321	22	6.85%			
Pennard Primary	205	210	5	2.38%			
Pentrechwyth Primary	109	139	30	21.58%		*	
Pentre'r Graig Primary	297	375	78	20.80%		*	
Penyrheol Primary	182	245	63	25.71%	*	*	
Plasmarl Primary	121	182	61	33.52%	*	*	
Pontarddulais Primary	391	420	29	6.90%			
Pontlliw Primary	172	182	10	5.49%			
Pontybrenin Primary	288	319	31	9.72%			
Portmead Primary	174	244	70	28.69%	*	*	
Sea View Community Primary	147	208	61	29.33%	*	*	
Sketty Primary	431	420	-11	-2.62%			
St. David's Primary	192	196	4	2.04%			
St. Helen's Primary	179	209	30	14.35%			
St. Illtyd's Primary	204	215	11	5.12%			
St. Joseph's Cathedral Primary (C	508	420	-88	-20.95%			*
St. Joseph's Primary (Clydach)	201	201	0	0.00%			
St. Thomas' Primary	309	359	50	13.93%			
Talycopa Primary	182	202	20	9.90%			
Terrace Road Primary	230	312	82	26.28%	*	*	
Townhill Primary	407	420	13	3.10%			

School	Numbers on roll January 2015*	Capacity 2014/2015	Unfilled Places	% Surplus Capacity	Over 25% Unfilled Places	Over 15% Unfilled places	15% Over Capacity
Trallwn Primary	201	245	44	17.96%		*	
Tre Uchaf Primary	150	206	56	27.18%	*	*	
Waun Wen Primary	165	197	32	16.24%		*	
Waunarlyydd Primary	245	287	42	14.63%			
Whitestone Primary	128	191	63	32.98%	*	*	
Ynystawe Primary	168	172	4	2.33%			
English Medium Sub-Total	15516	17484	1968	11.26%	18.84%	31.88%	2.90%
YGG Bryniago	186	222	36	16.22%		*	
YGG Bryn-y-Mor	238	260	22	8.46%			
YG Y Cwm#	37	193	156	80.83%	*	*	
YGG Felindre	49	77	28	36.36%	*	*	
YGG Gellionnen	221	305	84	27.54%	*	*	
YGG Llwynderw	256	320	64	20.00%		*	
YGG Lon Las	453	500	47	9.40%			
YGG Pontybrenin	445	474	29	6.12%			
YGG Tan-y-lan~	79	100	21	21.00%		*	
YGG Tirdeunaw	393	413	20	4.84%			
YGG Y Login Fach	206	214	8	3.74%			
Welsh Medium Sub-Total	2563	3078	515	16.73%	18.18%	36.36%	0.00%
	18079	20562	2483	12.08%	18.75%	32.50%	2.50%

* Excludes nursery & STF Pupils

YG y Cwm - current capacity = 74 which gives 37 unfilled places (50.00%) Capacity of 193 shown above is when full as growing school

~ YGG Tan-y-lan - current capacity = 90 which gives 11 unfilled places (12.22%) Capacity of 100 shown above is when full as growing school

Surplus Primary Capacity as % of Available Primary Capacity = 12.08%

Bishop Vaughan Comprehensive	1482	1301	-181	-13.91%			
Voluntary Aided Sub-Total	1482	1301	-181	-13.91%	0.00%	0.00%	0.00%
Birchgrove Comprehensive	589	813	224	27.55%	*	*	
Bishop Gore Comprehensive	1139	1275	136	10.67%			
Bishopston Comprehensive	1072	1089	17	1.56%			
Cefn Hengoed Comprehensive	631	669	38	5.68%			
Dylan Thomas Community	494	635	141	22.20%		*	
Gowerton Comprehensive	1057	1253	196	15.64%		*	
Morrison Comprehensive	974	1295	321	24.79%		*	
Olchfa Comprehensive	1794	1848	54	2.92%			
Pentrefafod Comprehensive	915	1002	87	8.68%			
Penyrheol Comprehensive	886	975	89	9.13%			
Pontarddulais Comprehensive	791	800	9	1.13%			
English Medium Sub-Total	10342	11654	1312	11.26%	9.09%	36.36%	0.00%
Ysgol Gyfun Bryn Tawe§	738	1095	357	32.60%	*	*	
Ysgol Gyfun Gwyr	811	926	115	12.42%			
Welsh Medium Sub-Total	1549	2021	472	23.35%	50.00%	50.00%	0.00%
	13373	14976	1603	10.70%	14.29%	35.71%	0.00%

§ School opened September 2003

Surplus Secondary Capacity as % of Available Capacity = 10.70%

Surplus Capacity in Swansea as % = 11.50%

Estimated Capacity - January 2022

School	Numbers on roll January 2022*	Capacity 2014/2015	Unfilled Places	% Surplus Capacity	Over 25% Unfilled Places	Over 15% Unfilled places	15% Over Capacity
Birchgrove Primary	386	420	34	8.10%			
Bishopston Primary	195	268	73	27.24%	*	*	
Blaenymaes Primary	251	254	3	1.18%			
Brynhyfryd Primary	420	420	0	0.00%			
Brynmill Primary	250	315	65	20.63%		*	
Burlais Primary	483	525	42	8.00%			
Cadle Primary	345	363	18	4.96%			
Casllwchr Primary	183	210	27	12.86%			
Christchurch Ch. in Wales	137	91	-46	-50.55%			*
Cila Primary	112	117	5	4.27%			
Clase Primary	170	258	88	34.11%	*	*	
Clwyd Primary	225	259	34	13.13%			
Clydach Primary	203	279	76	27.24%	*	*	
Craigcefnparc Primary	71	106	35	33.02%	*	*	
Craigfelen Primary	129	169	40	23.67%		*	
Crwys Primary	108	187	79	42.25%	*	*	
Cwmglas Primary	228	281	53	18.86%		*	
Cwmrhydyceirw Primary	419	420	1	0.24%			
Danygraig Primary	254	281	27	9.61%			
Dunvant Primary	267	322	55	17.08%		*	
Gendros Primary	263	304	41	13.49%			
Glais Primary	105	108	3	2.78%			
Glyncollen Primary	193	210	17	8.10%			
Gors Community	271	310	39	12.58%			
Gorseinon Primary	275	318	43	13.52%			
Gowerton Primary	315	316	1	0.32%			
Grange Primary	191	210	19	9.05%			
Gwyrosydd Primary	375	408	33	8.09%			
Hafod Primary	210	210	0	0.00%			
Hendrefoilan Primary	210	210	0	0.00%			
Knelston Primary	101	135	34	25.19%	*	*	
Llangyfelach Primary	198	211	13	6.16%			
Llanrhidian Primary	105	133	28	21.05%		*	
Mayals Primary	210	216	6	2.78%			
Morrison Primary	166	186	20	10.75%			
Newton Primary	203	210	7	3.33%			
Oystermouth Primary	203	214	11	5.14%			
Parkland Primary	413	420	7	1.67%			
Pen y Fro Primary	138	190	52	27.37%	*	*	
Penclawdd Primary	159	206	47	22.82%		*	
Pengelli Primary	77	79	2	2.53%			
Penllergaer Primary	308	321	13	4.05%			
Pennard Primary	147	210	63	30.00%	*	*	
Pentrechwyth Primary	133	139	6	4.32%			
Pentre'r Graig Primary	328	375	47	12.53%			
Penyrheol Primary	234	245	11	4.49%			
Plasmari Primary	128	182	54	29.67%	*	*	
Pontarddulais Primary	402	420	18	4.29%			
Pontlliw Primary	175	182	7	3.85%			
Pontybrenin Primary	285	319	34	10.66%			
Portmead Primary	237	244	7	2.87%			
Sea View Community Primary	204	208	4	1.92%			
Sketty Primary	420	420	0	0.00%			
St. David's Primary	203	196	-7	-3.57%			
St. Helen's Primary	188	209	21	10.05%			
St. Illtyd's Primary	202	215	13	6.05%			
St. Joseph's Cathedral Primary	395	420	25	5.95%			
St. Joseph's Primary (Clydach)	197	201	4	1.99%			
St. Thomas' Primary	318	359	41	11.42%			
Talcopa Primary	160	202	42	20.79%		*	
Terrace Road Primary	223	312	89	28.53%	*	*	
Townhill Primary	403	420	17	4.05%			
Trallwn Primary	165	245	80	32.65%	*	*	
Tre Uchaf Primary	147	206	59	28.64%	*	*	
Waun Wen Primary	196	197	1	0.51%			
Waunarwydd Primary	282	287	5	1.74%			

School	Numbers on roll January 2022*	Capacity 2014/2015	Unfilled Places	% Surplus Capacity	Over 25% Unfilled Places	Over 15% Unfilled places	15% Over Capacity
Whitestone Primary	114	191	77	40.31%	*	*	
Ynystawe Primary	162	172	10	5.81%			
English Medium Sub-Total	15573	17446	1873	10.74%	18.84%	28.99%	1.45%
YGG Bryniago	219	222	3	1.35%			
YGG Bryn-y-Mor	293	260	-33	-12.69%			
YG Y Cwm	189	193	4	2.07%			
YGG Felindre	47	77	30	38.96%	*	*	
YGG Gellionnen	220	305	85	27.87%	*	*	
YGG Llwynderw	266	320	54	16.88%		*	
YGG Lon Las	497	527	30	5.69%			
YGG Pontybrenin	514	474	-40	-8.44%			
YGG Tan-y-lan	108	100	-8	-8.00%			
YGG Tirdeunaw	428	413	-15	-3.63%			
YGG Y Login Fach	243	214	-29	-13.55%			
Welsh Medium Sub-Total	3024	3105	81	2.61%	18.18%	27.27%	0.00%
	18597	20551	1954	9.51%	18.75%	28.75%	1.25%

* Excludes nursery & STF Pupils - from January 2015 pupil projections

Surplus Primary Capacity as % of Available Primary Capacity = 9.51%

Bishop Vaughan Comprehensive	1292	1301	9	0.69%			
Voluntary Aided Sub-Total	1292	1301	9	0.69%	0.00%	0.00%	0.00%
Birchgrove Comprehensive	631	813	182	22.39%		*	
Bishop Gore Comprehensive	1185	1275	90	7.06%			
Bishopston Comprehensive	1071	1089	18	1.65%			
Cefn Hengoed Comprehensive	646	669	23	3.44%			
Dylan Thomas Community	574	635	61	9.61%			
Gowerton Comprehensive	957	1253	296	23.62%		*	
Morrison Comprehensive	934	1295	361	27.88%	*	*	
Olchfa Comprehensive	1852	1848	-4	-0.22%			
Pentrefafod Comprehensive	923	1002	79	7.88%			
Penyrheol Comprehensive	869	975	106	10.87%			
Pontarddulais Comprehensive	746	800	54	6.75%			
English Medium Sub-Total	10388	11654	1266	10.86%	9.09%	27.27%	0.00%
Ysgol Gyfun Bryn Tawe	1078	1095	17	1.55%			
Ysgol Gyfun Gwyr	1233	926	-307	-33.15%			*
Welsh Medium Sub-Total	2311	2021	-290	-14.35%	0.00%	0.00%	50.00%
	13991	14976	985	6.58%	7.14%	21.43%	7.14%

Surplus Secondary Capacity as % of Available Capacity = 6.58%

Surplus Capacity in Swansea as % = 8.27%

Capacity figure updated to reflect known developments - new capacity figure taken from est. capacity & subject to change when final details available.
Aware that planned works will affect the Capacity but still at feasibility stage so no revised Capacity figure available

Report of the Head of Legal, Democratic Services & Procurement

Council – 25 June 2015

WRITTEN RESPONSES TO QUESTIONS ASKED AT THE LAST ORDINARY MEETING OF COUNCIL

The report provides an update on the responses to Questions asked during the last Ordinary Meeting of Council on 28 April 2015.

FOR INFORMATION

1. INTRODUCTION

- 1.1 It was agreed at Council on 8 April 2010 that a standing item be added to the Council Summons entitled “Written Responses to Questions Asked at the Last Ordinary Meeting of Council”.
- 1.2 A “For Information” report will be compiled by the Democratic Services Team collating all written responses from the last Ordinary Meeting of Council and placed in the Agenda Pack;
- 1.3 Any consequential amendments be made to the Council Constitution.

2. RESPONSES

- 2.1 Responses to questions asked during the last ordinary meeting of Council are included as Appendix A.

Background Papers: None

Appendices: Appendix A (Questions & Responses)

**Providing Council with Written Responses to Questions at Council –
28 April 2015**

1. Councillor E W Fitzgerald

Question

Would the Cabinet Member provide figures regarding the number of additional school pupils in Swansea when they are available?

Response of the Cabinet Member for Education

Thank you for your question raised at Council on the 28 April 2015.

The number of pupils in Swansea schools fluctuates throughout the year.

For the total school and EOTAS population, these are some figures at different dates from the ONE system, but care is needed as the number will rise during any school year as primary schools take in rising 3 nursery pupils at different times. We therefore always see an increase in-year, particularly from September to the start of the summer term.

From the ONE system, we have:-

30 April 2014 – 35888

30 September 2014 – 34758

31 January 2015 – 35692

30 April 2015 – 35738 (actually less than the same date in 2014, but a large year 11 group ended in 2014).

We can query the system at any date to get the total number of pupils on roll in schools and on EOTAS provision.

2. Councillor C A Holley

Question

Would the Leader explain the figure regarding backlog maintenance?

Response of the Leader

Thank you for your question raised at Council on the 28 April 2015 regarding backlog maintenance.

The current backlog maintenance figure is currently circa £268 Million as at the end of the 2014/15 financial year and, for which reference is made within the 2015/16 Capital Maintenance report approved by Cabinet on the 14th April 2015.

The figure captures all required maintenance works, i.e. Mechanical, Electrical and all Building related elements to all of the Authority's non-housing stock and is based on an annual review of all building assets, which then informs the master schedule of both condition and required backlog maintenance works.

There are a number of factors which affect the annually reported figure, both in reduction and increase of costs. Increases would be as a result of deterioration of assets and annual inflationary adjustments whereas reduction in the backlog would be as a result of investment or disposal of assets since 2012. Reductions are also achieved via the Council annual £4m Capital Maintenance Programme and other capital monies obtained, for example, via grants.